



Food Service Sanitation Manager Certification (FSSMC) REQUEST FOR RECIPROCITY

Full legal name _____

Address _____

City _____ State _____ ZIP code _____ Phone _____

E-mail _____ Social Security Number _____

*Choose **one** type of certificate and submit documentation required under that certificate type.

Reciprocity with City of Chicago Certificate

- Submit this completed application.
- Copy of valid city of Chicago food service sanitation manager certificate.
- \$35.00 new certificate fee (non-refundable) with check or money order to address below.

Reciprocity with a National Certificate

(American National Standards Institute (ANSI) Accredited Exam)

- Submit this completed application.
- Copy of valid national (ANSI accredited) Certificate.
- Proof that you began working in or moved to Illinois within the last six months.

*Proof can be in the form of an out of state driver's license, postmarked mail from out of state or letter from employer verifying employment date.

◆ **Child Support Declaration** ◆

Under Illinois law, you must select one of the choices below regarding child support and sign the declaration. The Illinois Department of Public Health will be unable to process your application until a completed statement is provided. This information is required of ALL applicants, regardless of whether the applicant has ever been ordered to pay child support. **If issues of court-ordered child support do not apply to you, answer "NO."**

Making a false statement shall subject the applicant to contempt of court {5 ILCS 100/10-65(c)}.

Are you more than 30 days delinquent in complying with a child support order? YES NO

Signature

Date

Submit to:
dph.fssmc@illinois.gov

Mail to:
Illinois Department of Public Health
Division of Food, Drugs and Dairies
525 W. Jefferson St.
Springfield, IL 62761

For questions:
Telephone: 217-785-2439
Fax: 217-782-0943
TTY for Hearing Impaired use only:
800-547-0466