1. **Call to Order**
The meeting was called to order at 9:05 am by Chairman Howard Strassner.

2. **Introductions**
Each member of the committee and guests introduced themselves.

3. **Review and Approval of Minutes**
Gail Wilson/Edward Hirsch moved and seconded approval of the minutes from the June 10, 2004 meeting after corrections. **APPROVED.**

Cathy Gray gave an update on the Committee’s progress towards development of a standardized document to be used for all networks and hospitals for site visits regardless of whether it is a visit for a change in designation or just Redesignation at the same level.
   Barb Prochnicki gave the PAC a brief update on data collection issues that are common to all networks.

   Jose Gonzalez reported on the formation of the committee as well as providing dates for feedback on the proposed changes to the Regionalized Perinatal Code that has been given to all members of PAC.

   John Paton has distributed to members of the subcommittee a proposed draft of the mission and goals for the Data Use Subcommittee, and is awaiting feedback.

   Nothing to report at this time.

   Barb gave an update on the implementation of the new perinatal HIV program, including rapid testing in labor and delivery.

    Hal Bigger reported to the PAC on the Committee meeting held the previous day, as well as requested an adjournment to Executive Session to provide the PAC a report on issues from the Maternal Mortality Subcommittee. The Committee voted to close this portion of the meeting.

11. **New Business**
    The next meeting is scheduled for December 9, 2004 at 12:30 PM in the same location.

12. **Adjournment**
    The meeting was adjourned at 11:40 a.m.