

April 17, 2007

Physical Plant Managers/Directors:

The Illinois Department of Public Health, Office of Health Care Regulation, will be sponsoring **NFPA Maintenance Seminar** on May 17 & 18, 2007, at the Sheraton Chicago Northwest Hotel, 3400 West Euclid Avenue, Arlington Heights, IL

This 2-day Fire Protection Systems Maintenance Seminar will provide an overview of requirements for maintenance of life safety and fire protection systems/equipment typical in buildings. This includes NFPA 1, 101, 25 (including NFPA 13), NFPA 10, 72, 110, 111, 80, 96, 90A (including Appendix B), NFPA 30, 54, 55 (NFPA 50), NFPA 58 and NFPA 99. Each session will incorporate a question and answer period.

**Seminar Outline**

**Day 1**

NFPA 1, NFPA 101  
NFPA 25 (NFPA 13)  
NFPA 10  
NFPA 72

**Day 2**

NFPA 110, 111  
NFPA 80, NFPA 96  
NFPA 90 A (Including Annex B)  
NFPA 30, NFPA 54, NFPA 55 (NFPA 50), NFPA 58  
NFPA 99

Each seminar participant will receive a student manual, seminar bag, pencil, pen & calculator. The seminar hours are 8:00 am to 4:30 pm each day. NFPA will issue certificates for participation in this seminar. CEU's will be assigned as 1.4 CEU's or 14 contact hours. Please ensure that you are able to attend both days before submitting your registration. Books will be provided. The seminar is at no cost to health care facilities.

Seminar participation will be limited to **one person per facility** with a maximum of 60 participants allowed for the seminar. Participants are enrolled on a first come first served basis. **Registrations should be faxed to 217-782-0382. If the attendee has completed this course within the last three years, their name will be placed on a deferred list should the seminar not reach the maximum attendance. Confirmations will be sent to participants whose registration has been accepted. Confirmations should be received within two weeks of submission. Participants must have a confirmation to attend. Walk ins will not be accepted.**

A block of rooms has been reserved for the seminar under 2007 NFPA Seminar; please indicate this when making reservations. Participants are responsible for making their own travel and lodging arrangements. The phone number is 847-394-2000.

Response to past seminars has been overwhelming; therefore, we urge you to fax your registration as soon as possible to assure your participation. If you have any questions regarding this seminar, please feel free to contact Jody Gudgel at 217-785-4264.

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**PLEASE TYPE OR PRINT LEGIBLY**

Name of Attendee (this is how your name will appear on the certificate)

\_\_\_\_\_

Facility Name \_\_\_\_\_

Facility Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone number ( ) \_\_\_\_\_ Fax number ( ) \_\_\_\_\_

Email address \_\_\_\_\_

Fax completed registration form to 217-782-0382. Incomplete or illegible registrations will not be considered for participation to the seminar. Cancellations should be received no later than May 10, 2007. Failure to cancel by this date may jeopardize the facility's opportunity to participate in future seminars being offered.