

**Illinois Department of Public Health  
Alzheimer's Disease Advisory Committee  
Meeting Summary  
April 5, 2007**

**Attendance**

**Members**

David Bennett, MD  
Helen Bowler  
Jerome Epplin, MD  
Jane Kessler, IDPH  
Dan Kuhn, MSW  
Larry Lindahl, MD  
Dennis McManus, MD  
M.-Marsel Mesulam, MD  
Darby Morhardt, MSW  
Mary Nagy, RN, MS  
Sharon Roberts, RN, BSN, NHA, MA  
Phyllis Schwebke, LHNA  
John M. Smith  
Orlinda Workman, LSW, MSW

**Guests**

Helen Godlenski, IGAC  
Greg Kyroutac, SIU  
Curt Moore, SIU  
Renee Reeves, Intern at Egyptian AAA

Handouts: agenda, Alzheimer's Disease Research Fund (ADRF) score/rank form and FY 2009 timeline

The Alzheimer's Disease Advisory Committee (Committee) met on April 5, 2007 from 10:00 a.m. to 2:00 p.m. in the Pearson Museum, Southern Illinois University, School of Medicine. After the welcome and introductions, a member had questions and concerns including not receiving the December 14, 2007 meeting minutes; Open Meetings Act (OMA); fulfilling the Committee's Alzheimer's Disease Assistance Act (Act) mandated responsibilities specifically to the status of and "voting on" the state plan; and Illinois Department of Public Health (Department) staff as chair. The meeting minutes had been mailed to the Committee and other members indicated they had been received. The minutes for the Dec 14, 2006 meeting were approved.

The member raised questions about the OMA related to posting the meeting, recording and other procedural issues. IDPH staff explained that the OMA was listed later on the agenda and staff had just received training on the current requirements. Staff had previously consulted with IDPH Legal Services and had been following their directions. For example, the meetings were previously posted at the IDPH central office and the location of the meeting. Now, the posting is at the central office and on the Web site. Also, bylaws were not required because there were rules, but now bylaws are being required.

Regarding the status of the state plan, it is currently being compiled including reports (2004 – 2006) from the three designated centers, research fund and state agencies serving persons with

Alzheimer's disease and related dementias (ARD). Staff is behind schedule drafting the state plan because of additional responsibilities due to staff shortages. The Department is mandated to prepare the plan in consultation with the Committee. A Committee meeting will be scheduled in June 2007, to review and discuss a draft of the state plan. The draft will be sent to members at least two weeks prior to the June meeting. Besides providing consultation on the state plan, the Act requires the Committee: 1). review all state agencies programs and services for persons with ARD and make recommendations for improvement; and 2) receive a report from "Public Aid" (now Healthcare and Family Services) regarding funding of the centers. The Department is required to include this information in the state plan. The state agencies were invited to the December 14, 2006 meeting to provide a report on their services and funding provided to the centers. The rules require the Committee evaluate the ARD applications and make award recommendations to the Department. The funded researchers are required to provide a report at the December Committee meeting. Regarding the question raised about the position of chair, the Act requires the Director of the Department or his designee serve as the chair of the Committee.

A member questioned the Act's requirement to reimburse travel expenses of the Committee. Department staff explained that there has never been administrative money appropriated for staff time or travel. The Department has not been able to pay travel expenses for Committee members for about the last 12 years. Per request of the Committee, the acts and rules will be sent to members.

Because this discussion was becoming lengthy, a member requested the Committee move on to the major reason for the meeting, reviewing the ARD applications and the Committee unanimously agreed.

There is currently about \$450,000 in the ARD, but the appropriation is \$200,000. Per the Committee's request, a larger appropriation has been requested.

Each of the twenty-three FY 2008 ARD applications were reviewed and discussed with individual application scores recorded by each member on their score/rank form. At the beginning of the review, a question was raised regarding the same researcher being funded for different projects, but several years in succession. The rules do not restrict the number of times a researcher can receive an award. As each application was discussed, any member(s) with a conflict of interest left the room. Comments specific to individual applications, other than those recorded on the review forms, are documented separately and available on request. After all of the applications were reviewed, members completed their score/rank forms before submission to the Department.

There are several vacancies on the Committee and nominations were requested from members. A member will contact an Illinois Nurses Association member about the "registered nurse" vacancy. The two other vacancies are "general public" and "general public over age 65." Department staff will contact the Illinois Hospital Association about the "representative of a licensed hospital" vacancy.

A recommendation was made to limit applications to one year of funding and eliminate the 2<sup>nd</sup> year/continuation applications because the second year continuation applications put the new applications at a disadvantage. After a short discussion, the Committee concurred.

IDPH staff has just received training on the OMA including changes for posting the meetings, business discussions between members outside of the meeting and the need for bylaws. The IDPH Legal Services offered to attend a meeting and explain the OMA and members responsibilities. IDPH staff will request their attendance at the June 2007 meeting and plans to send a draft of the proposed bylaws about two weeks prior to the meeting.

IDPH will set the date and send information about the day and location for the June meeting. For FY 2009 the Committee is scheduled to meet on December 13, 2007 at Rush (Chicago) and April 10, 2008 at SIU (Springfield).

The Committee was thanked for their assistance and the meeting adjourned at 2:00 p.m.