

MINUTES & PERFORMANCE OUTCOMES

Alliance between the

Illinois Suicide Prevention Strategic Planning Committee (ISPSPC) & the Illinois Suicide Prevention Coalition (ISPC)

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|---|--|---------------------|----------------------|
| Meeting: Executive Committee (ISPSPC) | Date: 5-10-07 | Start: 1:30p | Finish: 3:00p |
| Purpose: Bi-Monthly Meeting | Location: Springfield, IL – Mental Health Centers of Central Illinois | | |
| Lead: Lora Thomas and Carol Wozniewski | Recorder: Jennifer Martin | | |

Attendance

Public Act 093-0907 states that “the Director of Public Health shall appoint the members of the Committee. The membership of the Committee shall include, without limitation, representatives of statewide organizations and other agencies that focus on the prevention of suicide and the improvement of mental health treatment or that provide suicide prevention or survivor support services. Other disciplines that shall be considered for membership on the committee include law enforcement, first responders, faith-based community leaders, universities, and survivors of suicide (families and friends who have lost persons to suicide) as well as consumers of services of these agencies and organizations.”

Appointed Board Members – Listed in alphabetical order by first name of the appointed member

| Present | Name | Agency | Representing | Absent |
|---------|---------------------|---|--|--------|
| X | Becky Markwell | Illinois Center for Higher Education | Higher Education | X |
| X | Buzz Hays | | Survivor | |
| X | Carol Wozniewski | Illinois Suicide Prevention Coalition | Statewide Organization Focused on Suicide Prevention | |
| X | Jennifer Martin | Illinois Department of Public Health | State Agency Focused on Injury Prevention, including Intentional Injury Prevention | |
| X | Glenn Steinhausen | Illinois State Board of Education | State Agency - Consumers of services | |
| | Jill Stoica | Illinois State Police | State Agency – Law Enforcement | X |
| | Dr. Sam Gaines | Illinois Department of Public Health Division of Emergency Medical Services and Highway Safety | State Agency – EMS/First Responders | X |
| X | Judy Ashby | LifeSavers Training Corporation | Statewide Organization – Consumers of Services – specifically for Rural Illinois | |
| X | Kristen Poniatowski | Mental Health Association in Illinois | Statewide Organization Focused on Mental Health | |
| | Jessica O’Leary | Office of the Illinois Attorney General | State Agency | X |
| X | Lora Thomas | NAMI Illinois - National Alliance on Mental Illness | Statewide Organization Focused on Mental Health | |

MINUTES & PERFORMANCE OUTCOMES

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| X | Marilyn Peebles | Illinois Department of Children and Family Services | State Agency – Consumers of Services | |
| X | Mary Mayes | Illinois Department on Aging | State Agency - Consumers of Services | |
| X | Patricia Reedy | Illinois Department of Human Services Division of Mental Health | State Agency Focused on Mental Health | |
| Vacant | Peter M. Gutierrez | Northern Illinois University | Research – University | |
| X | Reshma Desai | Illinois Violence Prevention Authority | State Agency focused on Violence Prevention – including Suicide Prevention | |
| | Shannon Sullivan | Coalition for Education on Sexual Orientation | Statewide Organization – Consumers of Services | X |
| | Sharneice Snyder | Jason Foundation – Illinois Program | Statewide Organization – Consumers of Services | X |
| X | Sherry Bryant | | Survivor | |
| X | Stan Lewy | American Foundation for Suicide Prevention – Greater Chicago/ILLINOIS Chapter | Statewide Organization Focused on Suicide Prevention | |
| | Stephanie Weber | Suicide Prevention Services | Statewide Organization Focused on Suicide Prevention | X |
| | Thomas Mannard | Illinois Council Against Handgun Violence | Statewide Organization Focused on Violence Prevention – including Suicide Prevention | X |
| | Wendy Blank – Navarao | Illinois Department of Corrections | State Agency - Consumers of Services | X |

Others in Attendance:

| <i>Present</i> | <i>Name</i> | <i>Agency</i> | <i>Representing</i> |
|----------------|-------------|---|---------------------|
| X | Linda Jones | Illinois Department of Children and Family Services | |

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| Topic | Reporting | Discussion Summary | Commitment / Progress (Action, Status, Outcome) | Accountable (Who / When) |
| Agency Roll Call | Jennifer | Roll call was completed | | |
| Welcome | Lora and Carol | Lora and Carol welcomed the executive committee members and thanked them for staying for the afternoon meeting. Several of the executive committee agenda items were discussed during the morning coalition meeting. | | |
| PREVENT Project | Sherry | Several activities under the PREVENT Project, required review and approval from the “alliance”. Two of the items presented during today’s meeting were an outline for the resource manual and a calendar of yearly “alliance” activities. Sherry presented the outline during the morning meeting and received feedback from several members. | | |
| | Lora | Lora also presented the calendar during the morning meeting and received feedback from several members. Need to add mental health rally in May and nominations in September to the calendar. | Update Resource Manual | Sherry |
| | Carol | Based on the meeting earlier today with Tom Schafer, Acting Deputy Director for the IDPH Office of Health Promotion (OHPm), the IDPH budget is submitted in October so the “alliance” needs to start discussions with the Director prior to that. Carol plans to start meeting with the Director possibility in June. Add to calendar. Even though you may not be involved in every activity, you need to know what is going on | Update Calendar | Lora |
| Membership | Buzz | There was discussion about the inactive workgroups. The executive committee will continue to look for ways to increase workgroup participation. | | |
| | Carol | The executive committee also discussed if workgroup members are encouraged to attend the “alliance” meetings. The general response was that workgroup members should attend. <ul style="list-style-type: none"> • The “alliance” is not large enough yet to have separate levels of | All workgroup members are encouraged to attend the “alliance” | |

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| Membership (cont.) | Carol | <p>membership. Need to have as many people as possible at the “alliance” meetings to share and responsibilities.</p> <ul style="list-style-type: none"> • Value of having the in-person meetings was so the workgroups could also meet in-person • We could have moved to just an executive committee (ISPSPC) meeting, however, didn’t want the workgroup members to feel out of the loop • People need to know about the organization they are apart of • Membership packet says active members should attend meetings • If a member is on a workgroup and can’t attend “alliance” meetings, and the workgroup chair is okay with that, then it’s okay | meetings | |
| State Agency Review and Support Ad Hoc Subcommittee | Marilyn | <p>The ad hoc group just completed their proposed timeline and activities for the State Agency Review and Support Ad Hoc Subcommittee. It’s an optimistic proposal. One of the main questions from the committee is “How do you get the information from state agencies that is needed for the legislation?” The ad hoc committee discussed developing a survey and piloting it in one agency – look at findings and revise the survey.</p> <ul style="list-style-type: none"> • How far do we need to look during the evaluation <ul style="list-style-type: none"> ○ How far in-depth on the structure do we go ○ There is not one survey for all the state agency ○ Possibly develop core questions – then specific questions for each agency or IRS approach, if you answer “no” then skip to question #__ ○ The legislation states, state mental health, health, aging, and school mental health <p>The executive committee discussed possible recommendations to the subcommittee:</p> <ul style="list-style-type: none"> • Review the list of state agencies lists, narrow down and prioritize • Second recommendation – to extend invitation for non-state agency | | |

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| State Agency Review and Support Ad Hoc Subcommittee (cont.) | | <ul style="list-style-type: none">members to• Jim would be a good person to pull in to do the survey – he has done surveys before• Do we need to ask questions (interview) rather than a survey• Identify who we need to talk to in each state agency• Look at mission statements, oversights• Broaden membership <p>Currently, this group is called the “State Agency Review and Support Ad Hoc Subcommittee”. Marilyn (and the ad hoc committee) motioned to drop “ad hoc” to the name. This is not a short term project, plus one of the roles of the state agency subcommittee is to provide support to the workgroups, which is on-going. APPROVED</p> | <p>Invite Jim to join</p> <p>Delete “ad hoc” from the subcommittees name</p> | <p>Marilyn/Jennifer</p> <p>Jennifer</p> |
| Coalition Survey | Carol | The executive committee ran out of time to review the coalition survey results. It will be tabled for the next meeting and listed as the first agenda item for the July 13 executive committee meeting. | Place as first agenda item at next meeting | Carol/Jennifer |
| Committee Liaison Report | | No concerns from workgroups were brought to the executive committee | | |
| Other | | <p>Additional information distributed</p> <ul style="list-style-type: none">• SPAN in July• Annual report | | |

The following handouts were provided in the meeting folder or distributed during the meeting by a board member:

- Agenda
- Coalition Surveys

Executive Committee Meeting Minutes submitted by Jennifer Martin