



Rod R. Blagojevich, Governor
Eric E. Whitaker, M.D., M.P.H., Director

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MEMORANDUM

TO: Water Well and/or Pump Installation Licensing Board Members
George Gaffke (chairman) David Dingledine
John Pitz Greg Wilburn
Larry Lyons Michael Gross

FROM: Jerry Dalsin
Elaine Beard

DATE: March 26, 2007

SUBJECT: Minutes –March 8, 2007 Water Well Licensing Board Meeting

Attendance

Board members present: John Pitz, David Dingledine, George Gaffke, Larry Lyons, Michael Gross and Greg Wilburn. Department personnel: Jerry Dalsin

Licenses Issued - (8)

5 - Water Well Contractor Licenses (092)
2 - Water Well Pump Installation Contractor License (101)
1 - Water Well and Pump Installation Contractor License (102)
(applicant passed 101 exam on 10/22/04 and previous passed 092, combined licensed issued upon request)

Examination-

40 Applicants -
21 registered to become water well contractors - 3 no show
29 registered to become water well pump installation contractors - 6 no show

Well Code had 14 score of 70 or above
Pump Code had 19 scores of 70 or above

Well Experience had 9 scores of 70 or above
Pump Experience had 3 score of 70 or above

All applicants were mailed their test scores in a letter of pass or fail on October 29, 2007. Successful applicants were mailed their licenses. A list of licensees was mailed to the Office of Mines and Minerals, Illinois State Water Survey, IAGP, IDPH regional offices and local health departments.

Adoption of Agenda

Chair George Gaffke opened the meeting at 3:30 p.m. The agenda that was distributed in advance was adopted without change.

Motion: To Approve the Agenda for the March 8, 2007 Board Meeting

Made By: David Dingledine
Seconded By: John Pitz

Motion carried by a unanimous voice vote.

Approval of the January 25-26, 2007 Board Meeting Minutes

The Board reviewed and approved the minutes of the January 25-26, 2007 Board meeting.

Motion: To Approve the January 25-26, 2007 Board Meeting Minutes

Made By: Larry Lyons

Seconded By: Greg Wilburn

Motion carried by a unanimous voice vote.

Contractor's License Examinations

George Gaffke reminded the Board members of their assignments for the examinations to be given on October 19, 2007 as follows:

October 19, 2007 (will begin with well code)

Well Code - George Gaffke **Pump Code -** Michael Gross

Well Experience - John Pitz **Pump Experience -** David Dingledine

The above board members will prepare their exams from the master question list for the examinations.

Software Utilized by the Department for Contractor License Examination Questions

Jerry Dalsin explained that the examination questions are stored at the Department under access software. John Pitz will continue working with Elaine Beard on updating and selecting examination questions from the master question list.

Unlicensed Companies Working Under Other Contractor's Licenses

The Board expressed their concern over the construction of water wells and the installation of water well pumps by companies performing under other contractor licenses. They reiterated the responsibility of the licensed contractor to personally visit the work site and inspect the work of the unlicensed individuals as specified in the Water Well and Pump Installation Contractor's License Code, Section 915.50 Licensed Contractor Responsibility. The local health departments (lhds) need to make sure that they are doing this. This can be addressed at the time a local health department is conducting a comprehensive well inspection. The lhd should make the Department aware of any violation regarding this requirement.

Sealing Abandoned Cisterns

The Board commented that there has been instances where lhds have required licensed water well contractors to seal cisterns in accordance the requirements for sealing abandoned wells under the Illinois Water Well Construction Code, Section 920.120. As a safety issue, they do have to be filled but not under the Well Code requirements. As a recommendation, the Department should remind lhds of this clarification.

Procedures for Resolving Well Code and Pump Code Issues

The procedures for resolving code issues, developed by the Board and the Department, were presented and explained at the recent continuing educational sessions for licensed water well and pump installation contractors. In general, they were well received by the

participants at these conferences. The Board advised the Department to make the Department's regions and lhd's aware of these procedures.

Other Business

Regarding continuing education sessions for licensed water well and pump installation contractors, the Board reminded the Department to make sure that all sponsors provide notification of these sessions in accordance with the Water Well and Pump Installation Contractor's License Code, Section 915.80 c), which states: "Notification. Each entity approved to conduct sessions shall be responsible for notifying licensed contractors of seminar dates and locations." According to the Board, not all sponsors are doing this. One way to resolve this issue is for the Department to provide the dates, locations and sponsors of all continuing education sessions as part of the license renewal notices sent to the licensed contractors during November of each year.

Next Board Meeting

George Gaffke scheduled the next Board meeting for October 18, 2007, to be held at the Ramada Limited North in Springfield, beginning at 3:00 p.m.

Adjournment

Motion: To adjourn the meeting.

Made By: John Pitz

Seconded By: David Dingledine

Motion carried by a unanimous voice vote.

The meeting adjourned at 4:30 p.m.