

**Illinois Department of Public Health  
Illinois Suicide Prevention Alliance**

Summary of Minutes - November 18, 2008  
*Approved January 14, 2009*

Illinois Department of Public Health  
Center for Innovation, Technology and Education  
828 South Second Street  
Springfield, Illinois

**Appointed Members in Attendance**

Judy Ashby, LifeSavers Training Corporation  
Thomas Mannard, Illinois Council Against Handgun Violence  
Sharneice Snyder, Jason Foundation @ Streamwood Behavioral Health System (*phone*)  
Glenn Steinhausen, Illinois State Board of Education  
Shannon Sullivan, Illinois Safe Schools Alliance (*phone*)  
Lora Thomas, NAMI Illinois – National Alliance on Mental Illness  
Stephanie Weber, Suicide Prevention Services (*phone*)  
Carol Wozniowski, Mental Health America of Illinois

**Ex-Officio Members in Attendance**

Srgt. Jill Allen, Illinois State Police  
Mary Mayes, Illinois Department on Aging  
Marilyn Peebles, Illinois Department of Children and Family Services  
Patricia Reedy, Illinois Department of Human Services

**IDPH Staff**

Fee Habtes, Injury & Violence Prevention Program  
Mark Flotow, Center for Health Statistics  
Jennifer Martin, Injury & Violence Prevention Program

**Stakeholders in Attendance**

Geri Alten, Winnebago County Health Department  
Mark Duke, Oakland Fire Department  
Liz Gunner, Mental Health America of Illinois  
Kristen Harrison, Winnebago County Health Department  
Terri Montesano, Bloomington Housing Authority

Meeting was called to order at 10:15 a.m.

**Roll Call/Introductions/Welcome**

Roll call was completed. Quorum is met. Introductions and a welcome were made by Co-Chair Carol Wozniowski.

**Review & Approval of September 15, 2008 Meeting Minutes**

Copies of the minutes were distributed to the group. Thom Mannard motioned for the approval of the minutes, with a second from Judy Ashby. No discuss – minutes were passed.

**Update from Illinois Department of Public Health (Reporting: Jennifer Martin)**

*Public Health Thank You Day* – Today (the Monday before Thanksgiving) is “Public Health Thank You Day” and Ms. Martin took this opportunity to thank all the members for their dedication to the field of suicide prevention. She explained that if you don't work in the traditional field of public health, you are saving lives. That makes you a public health professional and you deserve an overwhelming thank you.

*SAMHSA Youth Suicide Prevention Grant Proposal* – Ms. Martin reported IDPH received word that Illinois's application for a youth suicide prevention grant from SAMHSA was not funded. Originally, it was believed that

SAMHSA would fund 28 states during the current round of funding (14 of those slots would be reserved for the states completing phase 1.) It appears there wasn't enough money to fund all 28 states, like they originally planned - instead only 18 states were funded (6 were from Cohort 1 and the other 12 were new states).

**Update from Mental Health America of Illinois regarding suicide prevention activities under the IDPH contract** *(Reporting: Carol Wozniowski)*

The Coalition Development training was held earlier in the month with a dozen communities in attendance. Feedback on the training was very favorable. Speakers included Carol Wozniowski, Sherry Bryant, Jennifer Martin, Mark Flotow and Peter Mulhall. The communities started the planning process of their projects and felt prepared to go back to their communities as a team. Ms. Wozniowski will continue to provide updates on the progress of the teams. Peter Mulhall worked with the teams on developing a logic model and will continue to work with team throughout the evaluation process.

Ms. Wozniowski continues to work with representative from the Illinois State Board of Education, Illinois Department of Human Services and Illinois Department on Aging to finalize proposals to implement suicide prevention activities in their respective agencies.

Clarification on the workgroup conference calls - Originally, it was proposed that the workgroup conference calls be paid out of the IDPH/MHAI contract, however, further discussion clarified that IDPH would pay for those calls and workgroups will utilize the IDPH conference line. -- There are several activities under the IDPH/MHAI contract in which Ms. Wozniowski will invite people to join separate conference calls.

**Review of Approved Workplans** *(Reporting – Carol Wozniowski)*

Ms. Wozniowski distributed a summary of the approved workplans, which she received from IDPH. The proposed activities were separated out as 1) an activity to be accomplished through the contract between IDPH and Mental Health America in Illinois (MHA), 2) an approved activity, 3) an activity that IDPH liked but needs more information/details (via a proposal), or 4) an activity that is not the role of ISPA. For the activities that require a proposal be developed, Ms. Martin provided a template to ensure all the pertinent information is included in the proposal. – The activities that were not allowed were legislative in nature. This meant that only a couple of activities remained on the workplan for the Legislative and Policy Workgroup. This sparked discussion of the need for a Legislative and Policy Workgroup. It was decided to dissolve this workgroup and the remaining workplan activities (candlelight vigil, participate in Mental Health rally, etc.) would be absorbed into other workgroups.

**Committee Breakout Session and Report Out**

Each committee broke out into working groups, with the Education and Training Workgroup meeting by conference call. The committees were asked to review the approved workplan, start planning around the workplan activities and identify items to include in the 2008 annual report.

Data Workgroup *(Reporting – Geri Alten)*

The workgroup reviewed the approved workplan and developed a detailed proposal to improve data collection and discussed data efforts occurring in Winnebago County. Meeting dates for 2009 were scheduled (see page 4)

- The following people volunteered to participate on the Data Workgroup – Geri Alten, Glenn Steinhausen, Mark Flotow, Mary Mayes, and Kristen Harrison

Community Outreach Workgroup *(Reporting – Judy Ashby)*

The workgroup reviewed the approved workplan and discussed which activities to move forward on. Meeting dates for 2009 were scheduled (see page 4)

- The following people volunteered to participate on the Community Outreach Workgroup – Judy Ashby, Shannon Sullivan, and Terri Montasano.

### Education and Training Workgroup (Reporting Stephanie Weber)

The workgroup reviewed the approved workplan and set meeting dates for 2009 were scheduled (see page 4) *Issue Papers* - discussed the need to develop a plan to review the issue papers and determine how ISPA will utilize the papers. *Workshops* - discussion to develop a proposal for workshops. Currently, they are considering 2-4 workshops but need to brainstorm on ways to fund the 2009 workshops. *Volunteer of the Year Award* - decided they should at developing a formal proposal and process for IDPH to award it. *Long term Goals* – 1) Training programs – See if alliance members can assist in providing the education group information on trainings done where participants identified other training topics. (e.g. training needs survey, or training evaluations) and 2) Evaluation of Training Effectiveness: Stephanie inquired about the feasibility of using the group that is working on evaluations (Aurora) that attending the Core Competency training to assist the education group in evaluating training effectiveness.

- The following people volunteered to participate on the Education & Training Workgroup – Stephanie Weber, Sherry Bryant, Sharneice Snyder, Glenn Steinhausen, and Angie Brechlin.

### Public Awareness Workgroup (Reporting – Carol Wozniowski)

The workgroup set meeting dates for 2009 (see page 4). They reviewed their proposed workplan, compare it to the MHA contract and set goals.

- The following people volunteered to participate on the Public Awareness Workgroup – Carol Wozniowski, Liz Gunnar, Mark Drake, Thom Mannard, Marjory Lewe-Brady, and Reshma Desai.

### State Agency Review and Support Subcommittee – (Reporting – Patricia Reedy)

The workgroup reviewed the workplan and began to discuss the role of the workgroup for 2009. -- Ms. Peebles explained that currently a Request For Proposals is being developed fro local services agencies to apply to provide services under the SASS (Screening, Assessment and Support Services) program - a program for children and adolescents experiencing a mental health crisis. She presented the idea that the workgroup should ask the organizers to consider requiring suicide prevention training as a requirement for their service agencies. SASS is overseen by three state agencies – which include Ms. Peeble's agency and Ms. Reedy's. They plan to collaborate after the meeting to present the idea within their agencies.

### **Set Meeting Dates for 2009**

The Alliance decided not to have any meetings via video conference, rather all the meetings will be held in-person rotating the meeting in various locations throughout the state – 2 in Springfield, 2 in Chicago, 1 in Carbondale and 1 in Charleston. The following dates/locations were set for the 2009 ISPA meetings:

- Wednesday, January 14, 2009 – Springfield
- Thursday, March 12, 2009 – Chicago
- Tuesday, May 19, 2009 – Springfield
- Thursday, July 23, 2009 – Carbondale
- Tuesday, September 15, 2009 – Eastern IL University
- Friday, November 13, 2009 – Chicago

Each workgroup also set a standing day/time to meet during the opposite months of the ISPA meetings. The workgroups will meet in December of 2008, & in February, April, June, August, October, and December of 2009. The following are the standing day/time for each workgroup:

- Public Awareness – 2<sup>nd</sup> Tuesday of the month at 2 p.m., EXCEPT Dec. 2008 – 3<sup>rd</sup> Tuesday 12/16 @ 2 p.m.
- Education & Training – 2<sup>nd</sup> Monday of the month at 9 a.m.
- Community Outreach – 2<sup>nd</sup> Thursday of the month at 2 p.m.
- Data – 2<sup>nd</sup> Tuesday of the month at 10 a.m.
- State Agency – 3<sup>rd</sup> Friday of the month at 11 a.m.

### **Agency Announcements - No announcements.**

The meeting was adjourned at 2:30 p.m.

*Minutes prepared by Jennifer Martin*