

Minutes
IDPH Informal Dispute Resolution Committee
February 21, 2008, Penta Building, Springfield

Committee Members present:

Henry Kowalenko, Chair
Joe Brueck
Dave Mikos
Patrick Grzybek

Harry Wolin, Co-Chair
Ann Guild
Dave Volz

Committee Members Absent

Doug King

Vern Wegerer

The meeting was called to order at 12:10 by Henry Kowalenko, Chair. Henry informed the Committee that the new Director, Damon Arnold has appointed him as the Department's Designee. He introduced Joe Brueck. The Hospital Licensing Board unanimously agreed on this appointment as the mechanical engineer representative. Joe gave the Committee information on his background and training.

The minutes from the January 24, 2008 were read, Dave Mikos made a motion to approve them as written, Harry Wolin seconded the motion, all attending approved.

Dave Mikos asked the Committee if the Provider's have a recourse if they disagree with the decision of the Committee. The Provider may go to the Illinois Building Commission to further present the issue.

Henry informed the Committee that the Hospital Licensing Board concurred with the recommendation of the Committee on the IDR presented at January's meeting.

Jody is working with the Department's Communication's Division to get the results of the IDR posted on the Department's web site as required by the by-laws.

Dave Mikos asked if the findings of the IDR Committee can be discussed with the public if they ask. It was decided that they could be, the meetings are open meetings and the public may attend and the findings will be published on the web site.

The Committee discussed the process of the first IDR that was presented in January and came to the conclusion that the process worked well. It was presented to the Committee if the Presenters could stay for the vote, and it was decided they could because this is an open meeting. The time limit established by the Committee for the IDR procedures needs to be added to the letter sent to the facility when an IDR is scheduled. The purpose of the Committee is not to give solutions to the dispute but to rule on the applicability of the dispute to the required codes.

Henry started a discussion on how the Committee will approach the task of completing the updating of the Hospital Licensing Requirements. The Committee agreed the current process they are using by reviewing by the complete Committee is very time consuming. It was suggested that each Committee member take the portion of the requirements that pertains to their expertise, make comments and updates. These comment and updates can be discussed by the Committee. This discussion will be added to March's agenda.

The Committee members agreed on the possibility of using video conferencing for some of the IDR meetings.

Henry what the policy of the Committee was regarding attendance to the meetings. How is it handled when members miss multiple meetings. It was decided by the Committee that if this appears to be happening, the Chair and Co-Chair will approach the member in question regarding their attendance.

The Committee reviewed the IDR meeting schedule for 2008 and decided that at each meeting we will ask about any agenda items to be added for the next meeting.

Henry presented to the Committee the task of writing interim rules regarding mobile and modular units, this is to include a phasing in schedule of the rules the Committee previously approved for new units. It was discussed that a 5 year schedule to phase in units that must comply with the new requirements. This will be further discussed at next month's meeting.

The Committee reviewed the guidelines for new mobile, modular units and made modification for existing units. Henry will have the draft interim guidelines ready for the March meeting. These will include but not be limited to a 5 year phase out of existing units, existing will need to have smoke detection tied to facility, have available interim life safety measure when the unit is occupied, have code complying exits from the unit, be considered new when the equipment and/or trailer is changed out. It was discussed if any of these units are being used for cardiac cath purposes. Ann Guild will send out an information question to the facility to see if this is happening.

It was decided that the interim and final rules should be submitted to the Hospital Licensing Board for review and inclusion in the rules as one packet.

Agenda items for March

- Discuss rule writing process
- Review draft of interim mobile, modular policy
- Ann Guild to discuss the process of incorporation into the rules
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Joe Brueck made a motion to adjourn the meeting, Pat Grzybek seconded the motion. The meeting was adjourned at 2:00 pm