

ASPR/RHCC Meeting

September 16, 2011

9:00 a.m. – 12:00 p.m.

Department of Natural Resources

One Natural Resources Way

Springfield, Illinois 62702-1271

**Room Location: Public Health Emergency Operations Center
Lower Level**

Jack Fleeharty, Win Rawls, Linda Angarola, Shannon Wilson, Kathie Wagle, Brian Kieninger, Brian Churchill, John Brennan, Anita Guffey, Troy Urentrap, , Crystal Lloy, Bob Teel, Laura Presser, Sue Heck, Joann Foley, Greg Yurevich, Carol Bell, Don Schneider, Mike Maddox, Nichole Jones, Carla Little, Misoud ??, Janice ??, Terry Wilfane, Theresa James, Mary Connelly. Via teleconference: Mark Vassmer, Duane ? , Molly Lamb , Brandy Lane with Jennifer Reed, Lisa Wax, Dawn Davis, Liz Houston, Bridget McCarte

TOPIC/DISCUSSION	ACTION
<p>Welcome/Call to Order 9:00 am by Jack Fleeharty</p>	
<p>Review of July 14, 2011 and August 2, 2011 meeting minutes</p> <ul style="list-style-type: none"> 7/14/11 minutes motion by Sue Heck to accept without changes, seconded by Troy Urentrap. All in favor, none opposed. 8/2/11 minutes motion by Sue Heck to accept without changes, seconded by Troy Urentrap. All in favor, none opposed. Minutes are approved as written. 	
<p>Illinois Hospital Preparedness Program report</p> <ul style="list-style-type: none"> HPP Site Visit dates are November 14-16 site BT Committee – this is a committee under the Illinois Terrorism Task Force and runs under IEMA, 4 meetings/year in Springfield and voting members must be present or on video to vote, could be as many as 6 meetings per IATTF, group of RHCCs that has voting membership. Sue Heck motioned to approved John Brennan as the representative. All in favor, none opposed. John Brennan will be the State's RHCC representative, Brian Churchill will be backup. Carry over dollars for special projects, will know the amount by 9/30/11 (Greg Yurevich), need project ideas by middle of November RHCC conference call scheduled for 10/4 will be changed to 10/18, 9-10am. All in favor, none opposed. Topics: Starcomm Radios (Don Schneider), CEMP and its local use (149 hospitals) 	<p>Provide project ideas by mid-November to Greg Yurevich.</p> <p>Create RHCC workgroup profile in CEMP</p>
<p>Budget/Fiscal report</p> <ul style="list-style-type: none"> 3 grant agreements outstanding, added Edward Hospital Workshops are scheduled – If can't attend, Greg will push and copy to RHCC and they can coordinate. 1st budget workshop in Region 1 and went great. SNS presentation is 1 hour and Carla will be at every one, except Don's that will be rescheduled. Kathie Wagle has 5-6 hospitals, Troy has talked to them and he has not had any response from them (Region 2). If Greg has to come out for 6 people then he will. Win stated that we scored 99 on the State Technical Review, which we did last year. The point we missed was training of hospitals because they want us to train 100% of the hospitals. We have been approved to hire the HPP Manager and hope to get a new HPP Manager soon. Win explained the hiring process. 	
<p>Training & Exercise report</p> <ul style="list-style-type: none"> The response to her e-mail (only to the southern regions) asking for verification for the November 15-17 (hotwash is 17th) exercise is due to her by Monday; received 1 no from a hospital and 1 no from a health department. The exercise will be run business hours only. Molly will 	<p>Molly will give information to Mike Morales regarding what is expected for the</p>

<p>set up a webinar in October in preparation of the actual exercise. The facility must supply an evaluator for their facility. Molly will get the templates out soon. Don Schneider asked about staying HSEEP compliance. November, January and March exercise for now.</p> <ul style="list-style-type: none"> • SLE 2012 e-mail from your regional, two local exercises using state resources; Coles County/Logan County involvement, no initial planning conference yet. • August seminar good feedback, future topics provided. Training and exercise plan, approval forms. • Last CEMP trainings: 9/22-23 in Urbana; 9/28-29 in Springfield; and 9/30 in O’Fallon. • End of year report for NIMS for IEMA, new NIMS guidance from federal government and will be utilizing that by end of September. • 9/24 in Region 7 MAVIS full scale exercise, using Starcomm (Sue Heck) • 9/17 O’Hare drill, hospitals peripheral Regions 9, 10 and 11 	<p>exercise (Don Schneider).</p> <p>Molly will provide some guidance after Grant Agreement is finalized.</p> <p>Provide SLE 2012 exercise information to Joann Foley, Region 9.</p> <p>Review Hospital Grants Deliverable – are hospitals “mandated” to participate in all drills (Troy)?</p>
<p>Regional Profile – REGION 10 Presentation provided by Jill Overview of Region 10 – NorthShore University Health System, 850+ beds, 12,000+ employees Emergency Preparedness Planning Committee 2012 Regional Planning Activities 4/25/12 radiation-based exercise planned Meet quarterly and monthly Corporate Office has an Area of Command, Evanston is the Flagship</p>	
<p>Patient Tracking</p> <ul style="list-style-type: none"> • Discussion/feedback on JPATS demonstration <ul style="list-style-type: none"> ➢ Nothing in Region 10, Chicago is looking at going to EM Tracking, Don Schneider uses also but it is very expensive. ➢ Consider forming subcommittee to look at JPATS? Invite ?? to do presentation on JPATS, Don Schneider will provide his contact information to Jack. ➢ Next meeting is November 10. Regional profile for the November meeting will be Anita or Sue. ➢ MOU drafted by MCHC and IDPH, inter-hospital for resources sharing. Lisa Wax and Sue Heck have a copy statewide MOU back around 2001 or 2002. 	<p>JPATS demonstration from Don Schneider contact at November 10 meeting.</p> <p>Lisa Wax and Sue Heck will send statewide MOU.</p>
<p>Grant Subrecipient Monitoring</p> <ul style="list-style-type: none"> • DRAFT Quarterly Progress Report <ul style="list-style-type: none"> ➢ RHCCs and REMSCs should have received Quarterly FY 2012 HPP Grant from Jack. The quarterly report is due this quarter; using an Excel Spreadsheet. Thank Dan Leonard for creating the form. Jack explained the document and instructions on completing it. Hospital completes their part, then forward to their REMSC and they’ll put in their portion. When report goes back out to hospitals, they’ll see IDPH REMSCs report. Goes back and forth all four quarters. RHCC Hospitals have specific additional portions to complete (in blue). Hope to start using this form by next week. Will take place of the survey and this should take us through this grant cycle. Documents needed to support your information need to be sent to the REMSC. ➢ Jon Elder pushed out mid-year reports. As of 9/15/11, 134 of the 146 hospitals had completed surveys. • Hospital Site Visit planning 	<p>E-mail the new quarterly report form along with instructions.</p> <p>1st quarterly report is due end of October.</p> <p>Include RHCCs on the hospital site visit letters, add “the” 4th line down, 2nd paragraph.</p>

- Relationship building opportunity visit; want it to be a partnership.
- 156 hospitals currently and need to add another 14 over the next few years.
- Letter has typo: 4th line down under site visit process, 2nd paragraph; “information collected during “THE” and add RHCC’s to cc’s.

All agreed on hospital site visit and quarterly report form.

Adjourn 12:10pm

Next meeting (conference call) - Tuesday, October 4th from 9am-10am

Changed to 10/18/11 from 9am-10am.