

**ASPR/RHCC Meeting  
December 18, 2012  
9:00 a.m. – 10:00 a.m.  
Conference Call  
422 S. Fifth St., 3<sup>rd</sup> Fl. Conference Room  
Springfield, IL**

**Welcome/Call to Order at 9:00 a.m.—Jack Fleeaharty**

**Roll Call—Jack Fleeaharty**

Present: Mark Vassmer, Jack Fleeaharty, Laura Harris, Brian Kieninger, Winfred Rawls (arrived a little later)

Present via teleconference: Shannon Wilson, Elizabeth Houston, John Mayer, Linda Angarola, Greg Atteberry, John Brennan, Brian Churchill, Mary Connelly, Troy Erbentraut, Sue Hecht-Mikes, Stephanie Kuschel, Martha Pettineo, Laura Prestidge, Don Schneider, Irene Wadhams, Mike Maddox, Evelyn Lyons, Greg Yurevich, Carla Little, JoAnn Foley, Jill Ramaker, Billy Carter, Dan Lee (joined a little later)

Absent: Paul Banks, Carol Bell, Christina Boyd, Christine Chaput, Dawn Davis, Mark Edmiston, Anita Guffey, Lisa Johnson, Ron Meadors, Anu Meka, Bridget McCarte, Sheila McCurley, Tammy Moomey, Karen Pendergrass, Linda Reimel, Duane Wagner, Lisa Wax, Elisabeth Weber, James Zanders

TOPIC/DISCUSSION	ACTION
<p><b>Review of November 29, 2012 meeting minutes</b></p> <ul style="list-style-type: none"> <li>• Corrections to be made include changing Rob Humrickhouse from present at November 29, 2012 face to face meeting and he was not (moved his name from present to absent list); and removing John Brennan's name from the present list (he was already listed on the absent list).</li> <li>• Motion by Don Schneider to accept the minutes with revisions; Brian Churchill second; no oppositions. The minutes are approved.</li> </ul>	<p>*Minutes approved.</p>
<p><b>Fiscal Update—Greg Yurevich</b> He'll be sending email to RHCCs requesting them to disseminate to lists that all outstanding reimbursement forms to be sent by end of day Thursday (December 20, 2012).</p>	
<p><b>Training and Exercise Update—Jack Fleeaharty (Karen Pendergrass not present)</b></p> <ul style="list-style-type: none"> <li>• Brandy Lane no longer in Training and Exercise.</li> <li>• John Mayer: Region 9 meeting on Friday and discussed MYTEP and decided as a group to submit one Training and Exercise Plan as a region for 18 agencies (hospitals and LHDs).</li> <li>• Sue Hecht-Mikes: NDMS registration will be open soon for Orlando, FL.</li> </ul>	

<ul style="list-style-type: none"> <li>• Carla Little: IMATS training will be at the Illinois Summit in June/CDC coming out to do hands-on; make-ups for regional hospitals being scheduled (Highland Park, Sherman, and Peoria).</li> <li>• Narrow-banding watch list was sent out. If on list, verify that application is in process. Billy Carter joins in: If in process, then the FCC is granting a window of waiver. If considering cancelling a license or expect an expiration of license, if expiration date is beyond 1/1/13, then they'll be in violation. Go on FCC website and cancel, need password and federal registration number (FRN). Joe Galvin, IEMA, and is getting information from the FCC website.</li> <li>• Working with ISC on roll out of CEMP instances to hospitals. CPGs will be on CEMP. ISC is helping to enter hospital data. Contact info and Chempack info will be in CEMP. Don Schneider agrees we should get started doing the quarterly reports in CEMP, no one disagreed; all the quarterly reports (3 and 4) will be in CEMP. This will eliminate mailing them back and forth. Region 2 quarterly reports are delayed due to loss of REMSC.</li> <li>• Linda Angarola asks how REMSCs will be notified when info is entered/modified by hospitals in CEMP? Jack Fleeharty and Mark Vassmer discuss notification in standard CEMP structure; Brian Kieninger and Jack state the notification process was functional--HPP program manager and other key persons receive a notification. Jack will verify this notification system's functionality. Jack assures that IDPH will provide webinars/training for everyone regarding CEMP.</li> <li>• Roll call vote – all in favor of loading quarterly reports onto CEMP now. Mark Vassmer asks how the transfer to CEMP is validated? Concerned about the legality of the transfer of info; Jack will check and Mark will check with John Rogan.</li> </ul>	
<p><b>New Business—Jack Fleeharty</b></p> <ul style="list-style-type: none"> <li>• <b>Healthcare Coalition Survey and Performance Metrics Survey by the Coalition Leads</b> <ul style="list-style-type: none"> <li>○ All RHCCs completed the healthcare coalition surveys and submitted; thank you.</li> <li>○ Performance metrics pushed out and one of the surveys has been returned. Due 12/31/12.</li> <li>○ Will not be pushing a mid-year survey to the hospitals. We will use the performance metrics survey.</li> <li>○ Will use the same survey for end of year with more additions (NIMS). Several hospitals under the 80% in NIMS training. Will need to report compliance by the end of the year. Stress importance of identifying who needs to be NIMS compliant and get them trained.</li> </ul> </li> <li>• <b>Quarterly Reports and Site Visits</b> <ul style="list-style-type: none"> <li>○ Continue working on them. Continuing to work on site visits.</li> <li>○ Region 8-9 and Region 2 site visits are on hold until REMSC positions filled again.</li> <li>○ Martha Pettineo asks if it's a requirement to enter hospital personnel into NIMCAST (used by local EMAs); Mark Vassmer states it's not a requirement of IDPH but may be a requirement of local EMA, not the HPP program.</li> <li>○ Martha also asks if a hospital wanted to purchase monitoring equipment for post-decon-monitoring; they are under impression that purchasing handheld equipment was prohibited. Jack requested specifics to be emailed and Jack will inquire of Feds. Greg Yurevich says he hasn't heard these weren't allowed.</li> </ul> </li> </ul>	

- **Confirm New Meeting Dates**

- Next face to face meeting is on January 17, 2013; will be at IEMA, 2200 S. Dirksen Parkway, Springfield. Sheila McCurley has scheduled the ESF-8 meeting that same afternoon at DNR. Sue Hecht-Mikes asks if it may be moved to IEMA? Winfred Rawls states he will check with Sheila McCurley.
- Conference call February 19, 2013
- Carle Hospital March 21, 2013 (need to work with Anita Guffey regarding reservations)
- Conference call April 16, 2013
- May 16, 2013 at IEMA, 2200 S. Dirksen Parkway, Springfield
- June meeting will be at the Summit
- Carle Hospital July 18, 2013 (need to work with Anita Guffey regarding reservations)
- Conference call August 20, 2013
- September 19, 2013 at IEMA, 2200 S. Dirksen Parkway, Springfield
- Conference call October 15, 2013
- November 28, 2013 is Thanksgiving; new meeting date/time TBA (need to work with Anita Guffey regarding reservations)
- Conference call December 17, 2013

**New Business—Winfred Rawls**

- Open discussion regarding Chempack locations. Carla Little went back to the CDC to check and there are no more Chempacks to be issued to the State. There are two Chempacks in Highland Park, Champaign/Effingham is without. Irene Wadhams and Anita Guffey may start conversations with St. Anthony's to see if they will take the Chempack (from Highland Park). IDPH will provide start-up money for getting room ready for Chempack. They can contact Carla with any questions they may have.
- Billy Carter: Most hospitals have migrated to StarCom, which can support transmitting EKG into the ED at rate of \$36.00/month for subscriber. He's asking for feedback. Jack says we may inquire of providers for feedback if Billy can provide how much to migrate to StarCom. Billy Carter: First Net is coming; the National Public Safety Broadband Wireless Network has been initiated by NTIA (National Telecommunications and Information Administration) and Congress, under development for next five years. StarCom may be more reliable with this network. Much discussion ensues regarding costs, coverage issues, etc. Billy suggests a committee; Jack recommends the Emerging Issues Subcommittee.
- Mark Vassmer: He sent out info from the healthcare coalition conference (Alexandria, VA); focus on how to build/formalize coalitions in Illinois; see IDPH/OPR on Facebook if you didn't receive it. Great Lakes interested in Region 5 asset-sharing. Upcoming COOP Planning Meeting in Michigan, March 11, 2013.
- ESF-8 call has been cancelled.
- Please get performance metrics back by the end of this month.

**Closing Comments/Questions—Jack Fleeharty**

<ul style="list-style-type: none"> <li>• Don Schneider: After filling out survey, he determines that the state level coalition has to be set up so it can be a template for the regions. Winfred Rawls agrees and IDPH will try to make this happen. IDPH is working on pulling in Long Term Care and Mental Health into ESF-8. Troy Erbentraut: Does the ESF-8 Committee have Bylaws or governance? Mark Vassmer agrees we need to formalize with Bylaws and we'll work on it. Win says to not be afraid to say on surveys that you don't have something if you don't have it--this is a gap analysis.</li> <li>• Please complete CEMP hospital information and return to Jack so ISC can build CEMP accounts for roll-out.</li> <li>• Winfred Rawls: Asks if everyone got a cancellation regarding cancellation of ESF-8; several state they did not receive/know about cancellation.</li> </ul>	
<p><b>Adjourn</b> Winfred Rawls makes a motion to adjourn; John Brennan seconds; adjourned at 10:10 a.m.</p>	