

# AGENDA / MINUTES & PERFORMANCE OUTCOMES

<b>Meeting:</b>	Illinois Lead Poisoning Elimination Advisory Council	<b>Date:</b>	April 13, 2012	<b>Start:</b>	9:30 a.m.	<b>Finish:</b>	2:15 p.m.
<b>Purpose:</b>	Coordinate advisory efforts with IDPH Lead Program and outside resources	<b>Location:</b>	Plumbers & Pipefitters Local 99 Hall, 406 S. Eldorado Rd., Bloomington, IL				
<b>Lead:</b>	Kert McAfee and Aaron Martin, Co-Facilitators	<b>Recorder:</b>	Eleanor Davis				
<b>Attendance: 27 members</b>							
<b>Illinois Lead Program &amp; IDPH Staff</b>		<b>Local Health Departments</b>			<b>Other Organizations</b>		
Kate Abitogun		Roberta Burns – Peoria Cty/Co			Helen Binns – Children’s Mem. Hospital		
Eleanor Davis		Deana Durica – Cook Co. Health Dept.			Mary Burns – Loyola School of Law		
John Fee		Anna Hardy – East Side Hlth. Dist.			Sam Churchill, Retired IDPH		
Roxane Fleming		Valeria Hubbard – Chicago Dept of Public Health			Duane Friend – Univ. of IL Extension		
Nichole Jones		Emile Jorgensen - Chicago Dept of Public Health			ChaNell Marshall – CNT Energy		
Aaron Martin		Latrice Porter-Thomas – Cook Co. Health Dept.			Victoria Nichols-Johnson, Professor Emerita		
Kert McAfee		Lynn Shelton – East Side Hlth. Dist.			Bev Potts – Plumbers & Pipefitters Local #99		
Armour Peterson		<b>Agencies</b>					
Mohammed Shahidullah		Burton Hughes - IDHA					
Eddie Simpson		Cindy Ladage - IEMA					
		Connie Sullinger – IL EPA					

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Topic	Reporting	Discussion Summary		Commitment / Progress <small>(Action, Status, Outcome)</small>	Accountable <small>(Who / When)</small>
Welcome	Kert McAfee	<ul style="list-style-type: none"> <li>Opened meeting by introducing himself as the newly appointed Illinois Lead Program Manager and by having each member introduce themselves</li> <li>Introduced Aaron Martin, program manager for the IDPH-Division of Environmental Health-Healthy Homes Program</li> <li>Motion was made, seconded, and passed unanimously to accept the agenda</li> <li>Motion was made, seconded, and passed unanimously to accept minutes from January 20, 2012 meeting</li> </ul>			

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Open Meetings Act Training	Eleanor Davis	<ul style="list-style-type: none"> <li>Explained state requirement as of January 1, 2012 for all Public Board Members to complete an on-line training to assist in understanding the Open Meetings Act for those who wish to remain as members of the IL Lead Poisoning Elimination Advisory Council</li> <li>Log on to <a href="http://foia.ilattorneygeneral.net/electronic_foia_training.aspx">http://foia.ilattorneygeneral.net/electronic_foia_training.aspx</a> and register as a PB member</li> <li>Follow instructions included in email, complete training and submit certificate of completion to Eleanor Davis at <a href="mailto:eleanor.davis@illinois.gov">eleanor.davis@illinois.gov</a> or fax to 217-557-1188</li> </ul>	Send web link and instructions for registration to all members	Eleanor Davis
	Helen Binns	<ul style="list-style-type: none"> <li>Inquired as to the protocol for phone conferences for subcommittees</li> </ul>	Obtain or prepare a protocol for compliance with the OMA	Aaron Martin
	Mohammed Shahidullah	<ul style="list-style-type: none"> <li>Suggested Aaron speak with IDPH's Violence and Injury Prevention Program to discuss how they conduct their phone conferences</li> </ul>	Complete on-line training and submit certificate of completion	All members
Housing and Urban Development (HUD) Grant Application	Kert McAfee	<ul style="list-style-type: none"> <li>Announced that IDPH was not awarded any funding under the HUD grant application</li> <li>Reported only one applicant in Illinois, City of Kankakee was on recipient of funding</li> </ul>		
Centers for Disease Control and Prevention	Aaron Martin	<ul style="list-style-type: none"> <li>Announced the Centers for Disease Control &amp; Prevention (CDC) Lead and Healthy Homes Grant funding will terminate on August 31, 2012 with no federal funding expected from CDC for proposed grant years two and three as announced in grant funding announcement. All directives for goals, objectives and activities are to be completed and reported for year one, including Illinois' Healthy Homes Strategic Plan</li> <li>CDC reported they will be reducing their staff from 30 personnel to six for the Healthy Homes Program and remaining staff will be looking for other positions</li> <li>Reported Illinois Department of Public Health (IDPH) will be pursuing other funding for the local health department</li> </ul>		

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		<p>and health districts (delegate agents) grant agreements for conducting lead poisoning prevention and intervention activities</p> <ul style="list-style-type: none"> <li>• Reported IDPH is pursuing an agreement with the Department of Healthcare and Family Services to get a CPT code set up to cover the costs of case management and home visits specifically for lead poisoned Medicaid recipients as an additional funding source</li> <li>• Stated many lobbying efforts are still being made to restore federal funding even though there may not be the same level of assistance continued</li> <li>• Emphasized IDPH's administration of the Lead Program and Healthy Homes Program will continue</li> <li>• Explained lead in the home or a lead poisoned child is still the key to entry into a home for the Illinois Lead Program</li> <li>• Explained that the complete direction the programs will take has yet to be determined and is continuing to develop within the Division of Environmental Health and the Department</li> </ul>		
Clear Win Project	Kert McAfee, Project Manager for Clear Win	<ul style="list-style-type: none"> <li>• Reported the two-year project of window replacement in 500 approved pre-1978, low-income housing through an application process in two pilot communities i.e. Englewood/West Englewood project managed by CNT Energy and the Peoria project managed by the Peoria Health Department has been moving along successfully                             <ul style="list-style-type: none"> <li>○ Reported Peoria had completed window replacement in 15 homes, has submitted invoices and required paperwork on completed projects.</li> <li>○ CNT Energy is conducting their project with a 5-round application process</li> <li>○ Reported received 53 applications and completed 60 units since November, 2011 explaining that some applications are directed at multi-units</li> <li>○ Stated second round for applications has begun and they expect to complete an additional 50 units for this round</li> </ul> </li> </ul>		

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Illinois Emergency Management Agency's Radon Program	Kert McAfee	<ul style="list-style-type: none"> <li>Reported Patrick Daniels, Program Manager for the Illinois Emergency Management Agency's Radon Program was in communications and discussion with the American Lung Association to allocate \$50,000 to establish a coordinated effort to cover the cost of conducting radon testing using a radon home test kit in homes approved for window replacement Clear-Win prior to and after window replacement activities to determine radon levels and assess any changes in radon concentrations as a result of the installation of new windows</li> </ul>		
Healthy Homes Program	Aaron Martin	<ul style="list-style-type: none"> <li>Reported IDPH's first objectives towards implementing the Healthy Homes Program is to determine which home hazards the program would focus on for identification, education and referrals for interventions</li> <li>Reported initial considerations are to focus on and utilize current program staff in indoor air quality, pest management and plumbing</li> <li>Asked for ideas for expansion to other hazards</li> <li>Inquired as to whether the program should consider a partnership with the Illinois Violence and Injury Prevention Program</li> <li>Suggested the Chronic Disease's smoking intervention programs and gun related violence</li> </ul>	Further discussion is needed	Kert McAfee/Aaron Martin
	Eleanor Davis	<ul style="list-style-type: none"> <li>Cautioned the group to consider what is within the scope of our intervention efforts</li> <li>Stated efforts are being made to work toward an effective partnership with the Asthma Program within IDPH's Office of Health Promotion</li> </ul>		
	Armour Peterson	<ul style="list-style-type: none"> <li>Suggested determining activities that could be billed through existing Medicaid codes</li> <li>Asked if any codes existed for Asthma interventions</li> </ul>		
	Roberta Burns	<ul style="list-style-type: none"> <li>Explained that billing codes for environmental</li> </ul>		

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	Helen Binns	<p>interventions for lead assessments and developmental screening exist and are currently utilized by many of the local health departments</p> <ul style="list-style-type: none"> <li>Commented that a case could be made for establishing as asthma billing code using Medicaid or Illinois hospital Association data</li> </ul>		
HHPSS	Eddie Simpson, Data Systems Section Administrator	<ul style="list-style-type: none"> <li>Reported Q &amp; A and Production system needs to be installed before testing is completed in order to move data from Test to Production as is county is ready</li> <li>Working w/CDC, awaiting fixes before loading pilot groups data</li> <li>Reported that CDC contractual staff will be dismissed September 10 and only 1 person will remain at CDC for the support of HHPSS</li> <li>Reported no direct access will be available for the LeadCare II users so IDPH staff will be considering use of software interface system for them to enter their data electronically with the assistance of Magellan</li> <li>Illinois is 1 of 14 states of the three groups CDC is conducting conference calls with to get state into production</li> <li>Stated training will begin once system has been tested and ready for use by local health department staff</li> </ul>	Continuing to work to resolve the issues	IDPH IT staff
Open Discussion	Aaron Martin  Victoria Nichols-Johnson  Sam Churchill	<ul style="list-style-type: none"> <li>Polled the members to see if they prefer that IDPH Healthy Homes staff draft a Strategic Plan and then allow each of the committees to edit it</li> <li>Suggested using the ideas discussed during each of the committees phone conference</li> <li>Recommended that the Division of Environmental Health determine where they want the healthy homes program to focus once there is longer funding from CDC</li> </ul>	Complete a first draft of the Strategic Plan  Send minutes of conf. calls to Aaron Martin	Aaron Martin  Eleanor Davis

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	Mohammed Shahidullah	<ul style="list-style-type: none"> <li>Determine appropriate partners and expected participation from each of those partners</li> <li>Inquired as the direction of the Illinois Lead Poisoning Elimination Advisory Council and whether it would continue as a lead advisory council or whether it would be assuming the advisory capacity for healthy homes and whether a name change is needed to define the council's direction</li> </ul>	Determine actions needed to change advisory council name	Aaron Martin/Kert McAfee
	Eleanor Davis	<ul style="list-style-type: none"> <li>Suggested once the name of the program or council is decided on and approved, the name be included in the Strategic Plan</li> <li>Asked about need to restructure committees</li> </ul>	Tabled for discussion in the future	Kert McAfee/Aaron Martin
	Mohammed Shahidullah	<ul style="list-style-type: none"> <li>Asked if focus of the healthy homes program would be the four hazard discussed and determined at prior advisory council meeting i.e. Lead, Radon, Asthma triggers and Residential Fire and CO Prevention</li> <li>Asked whether the IDPH Injury and Violence Prevention could be considered as an additional focus</li> <li>Asked about the age of the audience for healthy homes focus <u>Answer:</u> all ages in the home</li> <li>Suggested discussing Community Transformation Grant for the asthma components with Tom Schafer in IDPH's Office of Health Promotion</li> <li>Suggested consideration of regulatory codes for each hazard identified</li> </ul>	Program Adm. will determine final focus of hazards	Kert McAfee/Aaron Martin
	Deanna Durica	<ul style="list-style-type: none"> <li>Suggested considering services other programs offer such as Governor's Office of Early Childhood, Headstart and Smartstart programs</li> </ul>	Determine partnership capacity with IDPH's Office of Health Promotion's Injury Prevention Program	Aaron Martin

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	Armour Peterson	<ul style="list-style-type: none"> <li>Asked if a flow chart structuring goals and direction of each committee could be developed to define focus of each committee</li> </ul>		
	Mary Burns	<ul style="list-style-type: none"> <li>Suggested the healthy homes program's focus have a "hook" directly related to human interest in order to gain support of legislators for support of the healthy homes initiative</li> </ul>		
	Emile Jorgensen	<ul style="list-style-type: none"> <li>Asked whether council would consider using another means of meeting i.e. video conferencing or webinars rather than conducting face-to-face meetings during poor weather, possibly twice per year</li> </ul>	Determine possibility	Kert McAfee/Eleanor Davis
Adjourned	Kert McAfee	<ul style="list-style-type: none"> <li>Inquired as to any further business or questions</li> <li>Motion was made, seconded and passed unanimously to adjourn meeting</li> </ul>		
		<p style="text-align: center;"><b><u>Be sure and mark your calendar for the next Advisory Council Meeting:</u></b></p> <p style="text-align: center;"><b>Friday, July 20, 2012</b></p>		