Illinois Department of Public Health  
Institutional Review Board  
Wednesday, June 20, 2012  
Director’s Conference Room  
535 W. Jefferson, 5th Fl, Springfield, IL  
122 S. Michigan, Rm 711, Chicago, IL

MEETING MINUTES

Call to Order:

The regular meeting of the IDPH Institutional Review Board was called to order at 2:35 PM by IRB Chair Arthur F. Kohrman, MD. Quorum was verified.

Members Present:

Members Absent:
Jerome Richardson.

Alternate Members Present:
Mark Flotow, Claudia Nash, and Leticia E. Reyes.

Alternate Members Absent:
Craig S. Conover, Shannon R. Lightner, Jeff Lyon, and Andrea D. Parker.

Staff Present:
Harold Duckler, Carolyn Last, and Kori Acosta.

A. Approval of Minutes:

Jenny Aguirre moved to approve the minutes from February 16, 2012. George Dizikes seconded the motion. None were opposed. Mildred Williamson abstained as she was absent at the last meeting. The motion was carried.

B. Open Issues

1. **0711 ISCR:** Follow-up on question raised by Dr. Soyemi regarding the exempt status of 0711 ISCR. Dr. Kohrman explained that the study was judged as public health surveillance. It involved investigators submitting names for linkages to data being made at IDPH. All information is completely anonymous by the time it goes out. The data is in the public domain.
2. **Indemnification:** Public members are not indemnified until the rules are officially written. There is not much risk until this IRB completes a Full Board review. At that point Dr. Kohrman and George Marchetti stated that they would have to recuse themselves.

C. **Reports on Expedited Reviews:**

A listing of the status of studies was distributed by Harold Duckler for review.

D. **Lysosomal storage diseases**

Dr. Kohrman discussed the complex ethical and legal concerns regarding LSD testing.

E. **Confidential Data Release**

Lori Koch made a presentation explaining the steps involved in confidential data release and made recommendations for providing guidance to requestors.

F. **Decision Charts**

Dr. Kohrman stated these would be distributed in the near future.

G. **Open Meetings Act**

Harold Duckler reported on current amendments to the Open Meetings Act and how it affects training requirements for IRB members. Everyone on a board or commission must complete the training. It must be done by the end of the year for current members; new members have 90 days from their appointment date to complete the training.

H. **Public Comment**

No public was present for comment.

**Adjournment:**

The meeting was adjourned at 3:55 PM by Arthur F. Kohrman, MD.

The next scheduled general meetings will be from 1:30-3 PM on August 16 & November 15 in the Director's Conference Rooms in Chicago & Springfield.