



Pat Quinn, Governor
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TO: State Board of Plumbing Examiners
FROM: Frank Shimkus, Plumbing Program Manager
DATE: February 20, 2013
SUBJECT: Minutes- February 20, 2013 State Board of Plumbing Examiners Meeting

Attendance and Meeting Location

The meeting began at 10:00 a.m. on February 20, 2013 at the Illinois Department of Public Health Champaign Regional Office in Champaign, Illinois.

The following were in attendance:

IDPH Staff

Ken McCann, Division Chief, Environmental Health
Justin Dewitt, Chief, General Engineering Section
Frank Shimkus, Manager, Plumbing Program

State Board of Plumbing Examiners

Jim Flemming
Jim Sullivan
Todd Sandberg
Larry Allport
Tim Strubhar

Welcome and Introductions

Justin DeWitt welcomed everyone. Ken McCann performed the roll call and all signed for attendance. Quorum was established.

Agenda

- Justin DeWitt and Ken McCann began with a discussion of draft by-laws that were distributed to the group. Points of discussion included:
 - Article 1, Section 2 – ensure that the defined role of the examiners is consistent with the act

- Article IV, Section 1 – establishing a Chair of the board
- Article V Section 7 – delineation between proctoring the exam and meeting as a board
- By-laws will be adopted at the March meeting.
- Scheduling of future apprentice-sponsor meetings were discussed. The board's preference is meeting Tuesday afternoon at 2:00 after the exam. Meetings will be held at the Champaign Regional office.
- Tim Strubhar suggested an April meeting with apprentices/sponsors even if no plumbing exam is scheduled. Examiners also requested program ensure apprentices who are scheduled to take the exam the month of the apprentice-sponsor meeting are not scheduled for a meeting with the board.
- Larry Allport requested the program edit the apprentice-sponsor meeting letter to clarify possible consequences the department may take against sponsors of apprentices who continue to fail the exam. A draft of the apprentice-sponsor meeting letter will be discussed at the March meeting.
- Larry Allport presented letter from Illinois Plumbing consultants and asked about apprentices accruing apprentice time from these trainings. Shimkus clarified that apprentices attending these trainings are not accruing apprentice time as a result of attendance.
- Tim Strubhar asked about payments for previous meetings and exams. Recent CMS name issues were discussed along with proposed new method of program completing travel vouchers. Program will check and ensure prompt submission of paperwork for travel reimbursement.
- Exam updates were discussed
 - Add scale to drawing template
 - Create new, better images for both the copper and plastic projects
 - Create legend sheet for exam drawings
 - Change plastic project to include a 45 degree angle
 - Continuing the cast iron project was discussed. Changes discussed included a no-hub fitting instead of lead or replacing the project with another material like PEX.

Break Lunch 11:55 p.m. – 1:00 p.m.

Agenda Cont'd

Four meetings were conducted with apprentices and their sponsors who have failed the plumbing exam multiple times.

Motion

- A motion to adjourn the meeting was made by Allport, seconded by Flemming.
- The motion was carried by unanimous voice vote

Meeting adjourned 2:30 p.m.