



Pat Quinn, Governor  
LaMar Hasbrouck, MD, MPH, Director

525-535 West Jefferson Street • Springfield, Illinois 62761-0001 • [www.idph.state.il.us](http://www.idph.state.il.us)

TO: State Board of Plumbing Examiners

FROM: Frank Shimkus, Plumbing Program Manager

DATE: March 26, 2013

SUBJECT: Minutes- March 19, 2013 State Board of Plumbing Examiners Meeting

#### Attendance and Meeting Location

The meeting began at 2:00 p.m. on March 19, 2013 at the Illinois Department of Public Health, Champaign Regional Office in Champaign, Illinois.  
The following were in attendance:

#### IDPH Staff

Ken McCann, Division Chief, Environmental Health  
Mark Kuechler, Regional Engineer  
Frank Shimkus, Manager, Plumbing Program

#### State Board of Plumbing Examiners

Doug Dodson  
Bill Weinoffer  
Todd Sanberg  
Jim Sullivan  
Jim Flemming  
Tom Caliper  
Tim Strubhar

#### Welcome and Introductions

Ken McCann performed the roll call and all signed for attendance.  
Quorum was established.

- Three meetings were conducted with apprentices and their sponsors who have failed the plumbing exam multiple times.
- The election of a Chair was tabled. Ken McCann assumed Chair pro-tem.
- The agenda with changes was reviewed. Motion to approve by Tim Strubhar, second by Jim Flemming, and was approved.
- The minutes of the December 19, 2013 meeting were reviewed. Motion to approve by Tim Strubhar, second by Doug Dodson, and was approved.

- The minutes of the February 20, 2013 meeting were reviewed. Tim Strubhar asked that the spelling of his name be corrected. Motion to approve by Tim Strubhar, second Jim Flemming, and was approved.

### Agenda

- Ken McCann began with a discussion of draft by-laws that were distributed to the group. Points of discussion included:
  - Article 1, Section 2 – ensure that the defined role of the examiners is consistent with the act. Tom Caliper asked that the proposed role be changed to the wording contain in the act.
  - Jim Sullivan asked that the by-laws contain a section that states that if the by-laws conflict with any state or federal law, the state or federal law will take precedence.
  - Article IV, Section 1 – establishing a Chair of the board. Jim Sullivan asked to wait on selecting a Chair until more members of the board were in attendance.

Action on the by-laws was tabled.

- Tom Caliper asked the program to explore whether or not the meetings with apprentices and their sponsors who have failed the plumbing exam multiple times could be held at the exam site during the exam.
- Ken McCann explained the status of travel expenses vouchers and informed the board that the status of their vouchers could be found at the Comptroller's web site.
- Due to the low number of exam applicants, it was decided to not hold an exam in April. The program will consider conducting additional meetings of the Board with apprentices and their sponsors who have failed the plumbing exam multiple times on April 16 and 17.
- Ken McCann explained the new law requiring the Department to make reasonable accommodations for active service members, their spouses and recently separated service members. Jim Sullivan recommended that apprentice credit time be given for the plumbing experience obtained while in the service.
- Ken McCann passed out copies of the letters the program currently sends to Apprentices and their Sponsor for exam failure meetings for review by the board. The board indicated the letters were well written and adequate.
- An example of an improved image of the copper project and a table of fixtures with a scale were distributed to the Board and they were well received.
- Tom Caliper asked about the possibility of updating both projects with measurements from center to center instead of outside edge to outside edge.

### Motion

- A motion to adjourn the meeting was made by Tim Strubhar, seconded by Jim Flemming. The motion was carried by unanimous voice vote

Meeting adjourned 4:50 p.m.