

# IDPH INSTITUTIONAL REVIEW BOARD / MEETING MINUTES

<b>Meeting:</b>	IDPH Institutional Review Board	<b>Date:</b>	08/15/13	<b>Start:</b>	1335	<b>Finish:</b>	1453
<b>Purpose:</b>	Quarterly Meeting	<b>Location:</b>	535 W. Jefferson, 5th Fl, Springfield, IL 122 S. Michigan, 20 <sup>th</sup> Floor, Room 2023, Chicago, IL				
<b>Chair:</b>	Arthur F. Kohrman, MD	<b>Recorder:</b>	Kori Acosta				

*\*Participants received all pertinent documents prior to the meeting. Springfield and Chicago meeting locations were linked via videoconference.*

<input type="checkbox"/> <b>IRB Members Present:</b>	<input type="checkbox"/> <b>IRB Alternate Members Present:</b>	<input type="checkbox"/> <b>IRB Staff Present:</b>
<input type="checkbox"/> Jenny M. Aguirre	<input type="checkbox"/> Chinyere Alu	<input type="checkbox"/> Kori Acosta
<input type="checkbox"/> George J. Dizikes	<input type="checkbox"/> Craig S. Conover	<input type="checkbox"/> Harold Duckler
<input type="checkbox"/> Jane E. Fornoff	<input type="checkbox"/> Carla Little	<input type="checkbox"/>
<input type="checkbox"/> Arthur F. Kohrman	<input type="checkbox"/> Jeff Lyon	<input type="checkbox"/> <b>Others Present:</b>
<input type="checkbox"/> <b>IRB Members Absent:</b>	<input type="checkbox"/> Claudia Nash	<input type="checkbox"/> Kerry O'Rourke
<input type="checkbox"/> George A. Marchetti	<input type="checkbox"/> <b>IRB Alternate Members Absent:</b>	<input type="checkbox"/> Richard Zimmerman
<input type="checkbox"/> Jerome Richardson	<input type="checkbox"/> Najma Adam	<input type="checkbox"/>
<input type="checkbox"/> Tiefu Shen	<input type="checkbox"/> Andrea D. Parker	<input type="checkbox"/>
<input type="checkbox"/> Mildred Williamson	<input type="checkbox"/> Leticia E. Reyes	<input type="checkbox"/>

		SUMMARY NOTES		
Topic	Reporting	Discussion Summary	Commitment / Progress (Action, Status, Outcome)	Accountable (Who / When)
Call to Order	Arthur F. Kohrman, MD	The IDPH IRB Quarterly Meeting was called to order at 1:35 p.m. by Arthur Kohrman. Quorum was verified.		
Approval of Minutes	Harold Duckler	No changes were requested. Jane Fornoff moved to approve the minutes from October 25, 2012. George Dizikes seconded the motion. All approved. The motion was carried.	Minutes posted online: <a href="http://www.idph.state.il.us/about/advboard_minutes.htm">http://www.idph.state.il.us/about/advboard_minutes.htm</a>	Kori Acosta
Administrative Issues	Kori Acosta	<ul style="list-style-type: none"> <li>Members were reminded to maintain their Human Subjects Research Training certification current.</li> <li>The IDPH IRB requires that members retrain every 3 years. IRB staff will be sending 3 month reminders as recertification comes due.</li> <li>The link for Protecting Human Research Participants certification is: <a href="http://phrp.nihtraining.com/users/login.php">http://phrp.nihtraining.com/users/login.php</a></li> </ul>	Ongoing	IRB Members and Staff

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Reviews	Harold Duckler	Harold Duckler distributed and discussed the current listing of the status of studies. Jenny Aguirre moved to approve the review list from October 25, 2012. Jeff Lyon seconded the motion. All approved. The motion was carried.	Approved	Board Members
Vice Chairs	Arthur F. Kohrman, MD	<ul style="list-style-type: none"> <li>Dr. Kohrman announced that there will be two Vice Chairs designated to the IRB. Jerome Richardson in Chicago has been appointed and Tiefu Shen in Springfield agreed to be appointed as well.</li> <li>Dr. Conover noted that this needs to be reflected by changes in the IRB Procedures Manual.</li> </ul>		
JCAR: Proposed IRB Rules	Arthur F. Kohrman, MD	<ul style="list-style-type: none"> <li>Mr. Duckler suggested developing bylaws and also revising the IRB Procedures Manual.</li> <li>Dr. Kohrman pointed out that it will take some time for the IRB rules to be formally adopted.</li> </ul>	Ongoing	JCAR
JCAR: HIV/AIDS Rules 77 Ill. Adm. Code 693	Arthur F. Kohrman, MD Richard Zimmerman	<ul style="list-style-type: none"> <li>These rules, the Control of Sexually Transmissible Diseases Code, were formally adopted June 12, 2013.</li> <li>It was explained that this officially brings HIV/AIDS into public health practice, standardizing activities such as the provision of partner services, surveillance and risk reduction counseling.</li> <li>Mr. Zimmerman affirmed that anyone 12 years of age and older can consent for their own STD treatment.</li> <li>He also commented that sections regarding school notification are to be repealed after they become law.</li> </ul>		
JCAR: Newborn Screening Rules	Arthur F. Kohrman, MD	<ul style="list-style-type: none"> <li>Dr. Kohrman discussed the future adoption of rules for the retention and sharing of blood spots.</li> <li>Regulations vary widely nationwide.</li> <li>Dr. Kohrman pointed out two conflicting issues to consider regarding newborn screening; the importance of retaining and sharing blood spots to further scientific research and the potential positive impact on public health concerns resulting from that research, and the vastly complex ethical issues regarding parental consent.</li> <li>Mr. Dizikes emphasized the need to keep the public</li> </ul>		

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		informed on the issues and engaged in the process of establishing rules.		
2013 Meeting Schedule	Harold Duckler	<ul style="list-style-type: none"> <li>○ Regularly Scheduled Quarterly Board Meetings are held on the 3rd Thursday of the 2nd month each Quarter from 1:30-3 PM.</li> <li>○ Remaining 2013 Meeting Date: <ul style="list-style-type: none"> <li>○ November 21st in the Director's Conference Rooms in Chicago &amp; Springfield</li> </ul> </li> </ul> <p><i>*Videoconferencing Available</i></p>		
Public Comment	Arthur F. Kohrman, MD	<ul style="list-style-type: none"> <li>○ Dr. Kohrman opened the floor to public comment.</li> <li>○ There was none.</li> </ul>		
Adjournment	Arthur F. Kohrman, MD	The meeting was motioned to close by Dr. Kohrman. Jenny Aguirre seconded the motion. The meeting adjourned at 2:53p.m.		