Hospital Designation Sub-Committee  
April 10, 2014  
James R. Thompson Center ~ 9th Floor ~ Room 031  
100 W. Randolph St.  
Chicago, IL  
9:30 – 12:30  
MINUTES

Facilities Designation Sub-Committee attendees:  
Dennis Crouse, MD, Ed Hirsch, MD, Howard Strassner, MD, Hal Bigger, MD, Ray Spooner, Roger Powell, MD, Cindy Mitchell, (Chair) Janet Albers, MD, Lenny Gibeault, Barbara Prochnicki

Absent: Don Taylor, DO, Urmila Chaudhry, MD

IDPH staff: Charlene Wells, RN, BS, Brenda Jones, DHSc, RN, MSN, WHNP-BC, Andrea Palmer MPA, MBA, CHSM

1. The meeting was called to order at 9:40 am by Cindy Mitchell – December 12, 2013 meeting minutes reviewed. Motion to accept was put forward by Barb Prochnicki and seconded Ed Hirsch, MD with unanimous approval.

2. The chair called for additional items to be added to the agenda – New Business item brought forth: Committee meeting ending time to be 12:00 or 12:30 ~ discussion occurred for why time had been changed in the past. Committee felt that end time could be moved back to 12:00. Roger Powell moved to have meeting end time set back at 12:00. Hal Bigger ~ seconded. The vote was unanimous.

3. Work Plan: Note that as of March 16, 2014 Jersey Community Hospital will no longer have obstetrical services. The letter Jersey Community Hospital sent to IDPH was presented.
Northwest Community Hospital: Removed from the work plan. They will continue to send reports to IDPH and also their Administrative Perinatal Center on neonatal surgical cases done at their facility as well as those needing to be sent out.
Level III Site visits scheduled for 2014 and 2015. For site visits in 2015 since Charlene is retiring in January 2015, Brenda (or one of her two newly hired MCH nurses) may be able to help out the Perinatal Program in completing the 2015 site visits.

4. Discussion for opening the Appendices of Administrative Code 640. This would address the site visit changes that need to be made, address the discrepancies between the body of administrative code 640 and the appendices. Some networks are on hold to renegotiate their Letters of Agreement with their network hospitals due to their legal departments not allowing them to be updated due to the discrepancies. IDPH legal staff present for meeting and will work with Brenda Jones to get these opened and corrected.

Ed Hirsch moved to adjourn at 11am ~ seconded by Janet Albers.

Next scheduled meeting ~ **June 12, 2014** ~ 9:30 – 12:00
James R. Thompson Center ~ 9th floor ~ Room 031