

## QUALIFICATIONS FOR ASBESTOS PROFESSIONAL LICENSE

In accordance with the Asbestos Abatement Act and Code, the Illinois Department of Public Health (IDPH) shall license persons desiring to serve as supervisors, inspectors, management planners, project designers, project managers, and air sampling professionals in public and nonpublic school facilities.

In accordance with the Commercial and Public Building Asbestos Abatement Act and Code only the supervisors, inspectors and project designers are required to be licensed by the IDPH to perform project activities in commercial and public buildings. Licensure is required for persons performing project activities in excess of 3 square feet or 3 linear feet.

### GENERAL LICENSING INFORMATION

All licenses shall expire on May 15 of each year. Licenses issued after January 15 shall expire on May 15 of the following year.

In accordance with the requirements of the *Illinois Administrative Procedure Act, 5 ILCS 100*, the Department of Public Health requires the disclosure of your social security number as part of the license application. Failure to provide your social security number shall result in the denial of your license application.

Duplicate licenses are obtained by submitting a written request to the Department for a duplicate license with a photograph of the licensee and a \$15.00 fee. A duplicate license will not be issued if the IDPH accredited training course certificate has expired.

Any changes in the licensee's name, address, place of employment, etc., must be submitted in writing to the Department.

An applicant shall submit an IDPH accredited initial training course certificate. If the initial training course certificate has expired the applicant shall also include copies of all IDPH accredited refresher course certificates. An Illinois Department of Public Health accredited refresher training course shall be completed annually to maintain accreditation and licensure.

All training courses completed **March 12, 1999 or after** shall be accredited by the Department.

**It is required by law (5 ILCS/100/10-65 (c) of the Illinois Administrative Procedure Act, amended by P.A. 87-823 that individual licensees certify whether they are more than 30 days delinquent in payment of child support. All applicants shall comply with this Act. Applicants shall complete and sign the child support statement. Failure to complete this statement will result in an incomplete application, and a delay in issuing the license. Making a false statement may place you in contempt of court.**

### **PUBLIC INFORMATION DISCLOSURE**

The **Public Information Disclosure** form accompanying this application must be completed and returned to this office to allow the Department to release your contact information.

**ONLY** those asbestos professionals who complete this form and return it to this office will be included in Department lists. The **Public Information Disclosure** form is incorporated into all license applications and training course provider approval applications to address the release of contact information to the general public.

**Reciprocity** - Out of state residents applying for initial licensure in Illinois may receive reciprocity by submitting U.S. EPA or another state accredited training course certificates and meeting the license requirements for what licenses they are applying for. If the initial training course certificates are expired, the applicant shall also submit refresher training course certificates for all preceding years. Reciprocity of Architectural and Engineering licenses are under the jurisdiction of the Illinois Department of Professional Regulation.

**If a training course certificate has been expired for more than one year from the expiration date, the applicant shall retake an IDPH accredited initial training course.** It is the applicant's responsibility to keep their training course certificates current and maintain copies of all certificates for their use. The Department will verify all training course certificates submitted for licensure with the training course provider before a license is issued.

All licensed applicants shall submit a completed and signed application, including the child support statement (enclosed). Two 1" x 1" photographs of applicant (head and shoulders only) for proper identification of the applicant shall be submitted. The photographs shall be original, clear, current, and color pictures of the applicant with the name printed on the back of the photograph. The license will not be issued without the identifying photograph.

To become an IDPH **licensed asbestos supervisor**, the applicant shall:

1. Submit a \$75.00 application fee. The check or money order shall be made payable to the Illinois Department of Public Health. **This fee is NOT REFUNDABLE.**
2. Submit written verification of a minimum of **2,080** hours experience as a licensed asbestos worker.
3. Submit a copy of successful completion of an IDPH accredited asbestos initial contractor/supervisor training course certificate. If the initial course certificate has expired, the applicant shall submit copies of all IDPH accredited contractor/supervisor refresher course certificates.

To become an IDPH **licensed asbestos inspector, management planner, project designer, project manager, and/or air sampling professional**, the applicant shall:

- Submit a \$50.00 application fee (per type of license). The check or money order shall be made payable to the Illinois Department of Public Health.  
**This fee is NOT REFUNDABLE.**

**Inspector License:**

- a) Submit a copy of successful completion of an IDPH accredited asbestos initial inspector training course certificate. If the initial course certificate has expired, the applicant shall submit copies of all IDPH accredited inspector refresher course certificates.
- b) Written verification of a minimum of **1,040** hours of experience inspecting buildings for asbestos-containing materials, or a minimum of **3,120** hours of experience in direct planning of construction projects and/or construction project inspection.

### **Management Planner License:**

- a) Submit copies of successful completion of an IDPH accredited asbestos inspector and management planner initial training course certificates. If the initial course certificates are expired, the applicant shall submit copies of all IDPH accredited inspector and management planner refresher course certificates.
- b) Submit a current copy of either an Illinois Architectural License; or an Illinois Professional Engineer License; or an Illinois Structural Engineer License, or Industrial Hygienists license, **or**
- c) Submit a copy of your transcript and evidence of completion of a Bachelor's Degree or higher in architecture, engineering, mathematics or science; and meet the experience requirements of a licensed inspector; **or**
- d) Submit a copy of your transcript and evidence of completion of a Bachelor's Degree and written verification of **2,080** hours of experience in asbestos inspections, project management, project design or other asbestos management and control activities.

### **Project Designer License:**

- a) Submit a copy of successful completion of an IDPH accredited asbestos project designer initial training course certificate. If the initial course certificate has expired, the applicant shall submit copies of all IDPH accredited project designer refresher course certificates.
- b) Submit a current copy of an Illinois Architectural License; or an Illinois Professional Engineer License; or an Illinois Structural Engineer License or an Illinois Industrial Hygienist License.

### **Project Manager License:**

- a) Submit a copy of successful completion of an IDPH accredited asbestos initial contractor/supervisor training course certificate. If the initial course certificate has expired, the applicant shall submit copies of all IDPH accredited contractor/supervisor refresher course certificates.
- b) Written verification of **2,080** hours, on-site working experience in building construction projects or **520** hours, on-site working experience assisting the licensed project manager on asbestos abatement projects.

### **Air Sampling Professional License:**

- a) Submit a copy of successful completion of the NIOSH course #582 "Sampling and Evaluating Airborne Asbestos Dust" or a course equivalent in length and content.
- b) Submit a copy of your transcript and evidence of completion of a Bachelor's Degree in the life, environmental or physical sciences or in engineering and written verification

of **520** hours on-site experience in general indoor air pollution sampling; **or** a copy of an Illinois Industrial Hygienist License; **or** written verification of **2,080** hours on-site experience in air sampling for asbestos on abatement projects under the supervision of a licensed Air Sampling Professional.

**Renewal of licenses** - All renewal applicants shall submit a completed and signed renewal application form including the child support statement, and two 1" x 1" photographs. All renewal applicants shall have successfully completed a current IDPH accredited refresher course in the same discipline as their initial course. All license renewals are due **April 15** of each year. A **\$15.00 late fee** will be required for each type of license, **if the renewal application is not received by April 15.**

**Reinstatement of Licenses** - An applicant whose license has been expired for more than one year may apply for reinstatement. The applicant shall submit a completed and signed application, a 1" x 1" photograph, and copies of all IDPH accredited initial and refresher training course certificates. The following reinstatement fees apply - Supervisors shall submit an application fee of \$75.00 plus a reinstatement fee of \$150.00; Inspectors, Management Planners, Project Designers, Project Managers, and Air Sampling Professionals shall submit an application fee of \$50.00 plus a reinstatement fee of \$100 per type of license.

Failure to provide all of the requested information will result in delay of the license.

Please submit all applications to the Illinois Department of Public Health, Asbestos Program, 525 West Jefferson Street, Springfield, Illinois 62761. If you have any questions, please contact the Asbestos Program at (217)782-3517, **for the hearing impaired only (TTY# 800-547-0466).**

Revised 01/04

Applications and instructions are published on the Internet at [WWW.IDPH.STATE.IL.US/ENVHEALTH/EHHOME.HTM](http://WWW.IDPH.STATE.IL.US/ENVHEALTH/EHHOME.HTM)