

TC ID# : \_\_\_\_\_

ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
DIVISION OF ENVIRONMENTAL HEALTH  
525 West Jefferson Street  
Springfield, IL 62761

**ILLINOIS LEAD PROGRAM**  
**APPLICATION FOR APPROVAL OF LEAD TRAINING COURSES**

If course is other than English indicate what foreign language.  
Only worker courses may be taught in a language other than English

Fees - Apply to each separate language course  
\$500 per each initial course  
\$250 per each refresher course

State, government, and nonprofit training programs may be exempt from fees. Nonprofit verification is required by submitting a "Certificate of Good Standing" from the Secretary of State's Office.

Initial Course (Circle all that apply)	Refresher Courses (Circle all that apply)
Inspector \$500.00	Inspector \$250.00
Risk Assessor \$500.00	Risk Assessor \$250.00
Supervisor \$500.00	Supervisor \$250.00
Worker \$500.00	Worker \$250.00

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Name of Training Course Provider: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Training Manager: \_\_\_\_\_ Principal Instructor: \_\_\_\_\_

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The Public Information Disclosure below must be completed to allow the Department to release your business contact information for public distribution, through freedom of information (FOI) request, Internet listing, etc. **ONLY** those lead training course providers who complete this information will be included in Department lists. By checking a box below, you authorize this Department to publish your business information on all IDPH listings. Your signature further confirms your agreement to hold harmless and release this Department from any liability arising from release of the information authorized below. I authorize the Illinois Department of Public Health to include my:

(Check only **ONE** box)      ☐ Business Information      ☐ I do not wish to be listed

I hereby certify that the information submitted is true and valid, and I understand that the Illinois Department of Public Health may deny this training course approval for knowingly making false or fraudulent claims.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Electronic notification forms and class rosters may be obtained by contacting the Lead Program at (217)782-3517 or Email [dph.lead@illinois.gov](mailto:dph.lead@illinois.gov)

**IMPORTANT NOTICE**

This State Agency is requesting disclosure of information that is necessary to accomplish the statutory purpose as outlined under the Public Law PA 87-175. Disclosure of this information is mandatory. Failure to provide any information could result in denial, revocation or suspension of the Lead Training Course approval. This form approved by the Forms Management Center.

# Illinois Department of Public Health

## Checklist for Training Course Providers

### Lead Inspector Course

Application fee: \$500 per initial course  
\$250 per refresher course

Language of course being reviewed: ☐ English ☐ Spanish ☐ Polish

Training Manager's name: \_\_\_\_\_

Include training manager qualifications

Designated Principal Instructor's name: \_\_\_\_\_

Include principal instructor qualifications

#### Training Course Information

1. ☐ copy of student manuals(s) and;  
☐ copy of instructor manual(s) and;  
☐ copy of course agenda
2. ☐ description of lecture facilities
3. ☐ description of equipment to be utilized in training
4. ☐ hands-on skills assessment procedures (how are student's graded)
5. ☐ quality control plan
6. ☐ final examination and criteria for pass/fail, answer key, exam blueprint
7. Based on training agenda, this **INITIAL** training course is equivalent to at least 24hours/3 days (DO NOT COUNT LUNCH HOUR OR BREAKS AS TRAINING TIME) G 16 hours/ 2 days devoted to lecture, 8 hours/ 1 day devoted to hands-on skill training **OR** based on training agenda, this **REFRESHER** course is equivalent to at least 8 hours/1day
8. Example of a certificate of completion including, name, address and telephone number of training provider student name, unique student identifying number, date(s) of course and exam, statement that course is Illinois-approved, identification of pass/fail, language course was taught in if other than English
9. Required lecture topics for initial and refresher lead inspector courses
  - ☐ role and responsibilities of inspector
  - ☐ background information on lead and the adverse health effects of lead exposure
  - ☐ background information on federal, state and local regulations and guidance pertaining to LBP and LBP activities
  - ☐ LBP inspection methods including selection of rooms and components for sampling and testing
  - ☐ paint, dust and soil sampling methodologies
  - ☐ clearance standards and testing, including random sampling
  - ☐ preparation of final inspection report
  - ☐ record keeping
10. Required hands-on skills training for lead inspector course (**INITIAL and REFRESHER**)
  - ☐ LBP inspection methods including selection of rooms and components for sampling and testing
  - ☐ paint, dust and soil sampling methodologies
  - ☐ clearance standards and testing, including random sampling
11. Additional lecture requirements for lead inspector **REFRESHER** course
  - ☐ current safety practices
  - ☐ new laws and/or regulations
  - ☐ current technologies

If the requirement has been met, please check the corresponding box. If an item has not been met, please make note as to why not and what is to be done to fulfill it in the space next to the corresponding item.

**Illinois Department of Public Health  
Checklist for Training Course Providers  
Lead Worker Course**

Application fee: \$500 per initial course

\$250 per refresher course

Training Manager's name: \_\_\_\_\_

Include training manager qualifications

Designated Principal Instructor's name: \_\_\_\_\_

Include principal instructor qualifications

Training Course Information

1. ☐ copy of student manuals(s)  
☐ copy of instructor manual(s)  
☐ copy of course agenda
2. ☐ description of lecture facilities
3. ☐ description of equipment to be utilized in training
4. ☐ hands-on skills assessment procedures (how are student's graded)
5. ☐ quality control plan
6. ☐ final examination and criteria for pass/fail, answer key and exam blueprint
7. Based on training agenda, this **INITIAL** training course is equivalent to at least 24hours/3 days ( DO NOT COUNT LUNCH HOUR OR BREAKS AS TRAINING TIME), 16hours/ 2 days devoted to lecture, 8 hours/ 1 day devoted to hands-on skill training **OR** based on training agenda, this **REFRESHER** course is equivalent to at least 8 hours/1 day
8. Example of a certificate of completion including, name, address and telephone number of training provider, student name, unique student identifying number, date(s) of course and exam, statement that course is Illinois-approved, identification of pass/fail, language course was taught in if other than English
9. Required lecture topics for initial and refresher lead supervisor courses
  - ☐ role and responsibilities of lead abatement worker
  - ☐ background information on lead and adverse health effects
  - ☐ background information on federal, state and local regulations and guidance pertaining to lead-based paint abatement
  - ☐ lead-based paint hazard recognition and control
  - ☐ lead-based paint abatement and lead-based paint hazard reduction methods, including restricted practices
  - ☐ interior dust abatement/cleanup or lead-based paint hazard reduction
  - ☐ soil and exterior dust abatement or LBP hazard reduction
10. Required hands-on skills training for Lead Worker course (**INITIAL and REFRESHER**)
  - ☐ lead-based paint hazard recognition and control
  - ☐ lead-based paint abatement and lead-based paint hazard reduction methods, including restricted practices
  - ☐ interior dust abatement/cleanup or lead-based paint hazard reduction
  - ☐ soil and exterior dust abatement or LBP hazard reduction
11. Additional lecture requirements for lead risk supervisor **REFRESHER** course
  - ☐ current safety practices
  - ☐ new laws and/or regulations
  - ☐ current technologies

If the requirement has been met, please check the corresponding box. If an item has not been met, please make note as to why not and what is to be done to fulfill it in the space next to the corresponding item.

**Illinois Department of Public Health  
Checklist for Training Course Providers  
Risk Assessor Course**

Application fee: \$500 per initial course  
\$250 per refresher course

Training Manager's name: \_\_\_\_\_

Include training manager qualifications

Designated Principal Instructor's name: \_\_\_\_\_

Include principal instructor qualifications

Training Course Information

1.
  - copy of student manuals(s)
  - copy of instructor manual(s)
  - copy of course agenda
2. Description of lecture facilities
3. Description of equipment to be utilized in training
4. Hands-on skills assessment procedures (how are student's graded)
5. Quality control plan
6. Final examination and criteria for pass/fail, answer key and exam blueprint
7. Based on training agenda, this **INITIAL** training course is equivalent to at least 16hours/2 days ( DO NOT COUNT LUNCH HOUR OR BREAKS AS TRAINING TIME) G 12hours/ 1 ½ days devoted to lecture G 4 hours/ ½ day devoted to hands-on skill training **OR** based on training agenda, this **REFRESHER** training course is equivalent to at least 8 hours/1 day
8. example of a certificate of completion including, name, address and telephone number of training provider, student name, unique student identifying number, date(s) of course and exam, statement that course is Illinois-approved, identification of pass/fail, language course was taught in if other than English
9. Required lecture topics for initial and refresher risk assessor courses
  - ❑ role and responsibilities of risk assessor
  - ❑ collection of background information for a risk assessment
  - ❑ sources of environmental lead contamination
  - ❑ visual inspection procedures to identify LBP hazards
  - ❑ lead hazard screen protocol
  - ❑ sampling for sources of lead exposure
  - ❑ interpretation of sampling results
  - ❑ background information on state, federal and local regulations and guidance pertaining to lead-based paint hazards
  - ❑ development of hazard control options, the role of interim controls and operation and maintenance activities to reduce LBP hazards
  - ❑ preparation of the final risk assessment report
10. Required hands-on skills training for Risk Assessor course (**INITIAL and REFRESHER**)
  - ❑ visual inspection procedures to identify LBP hazards
  - ❑ sampling for sources of lead exposure
  - ❑ interpretation of sampling results
11. Additional lecture requirements for risk assessor **REFRESHER** course
  - ❑ current safety practices
  - ❑ new laws and/or regulations
  - ❑ current technologies

If the requirement has been met, please check the corresponding box. If an item has not been met, please make note as to why not and what is to be done to fulfill it in the space next to the corresponding item.

**Illinois Department of Public Health**  
**Checklist for Approval of Training Course Providers**  
**Lead Supervisor Course**

Application fee: \$500 per initial course

\$250 per refresher course
























Training Manager's name: \_\_\_\_\_

Include training manager qualifications

Designated Principal Instructor's name: \_\_\_\_\_

Include principal instructor qualifications

Training Course Information

1.
  - copy of student manuals(s)
  - copy of instructor manual(s)
  - copy of course agenda
2.  description of lecture facilities
3.  description of equipment to be utilized in training
4.  hands-on skills assessment procedures (how are student's graded)
5.  quality control plan
6.  final examination and criteria for pass/fail, answer key and exam blueprint
7. Based on training agenda, this **INITIAL** training course is equivalent to at least 32hours/4 days ( DO NOT COUNT LUNCH HOUR OR BREAKS AS TRAINING TIME), 24hours/ 3 days devoted to lecture, 8 hours/ 1 day devoted to hands-on skill training  
**OR** based on training agenda, this **REFRESHER** training course is equivalent to at least 8 hours/1day
8. Example of a certificate of completion including, name, address and telephone number of training provider, student name, unique student identifying number, date(s) of course and exam, statement that course is Illinois-approved, identification of pass/fail, language course was taught in if other than English
9. Required lecture topics for initial and refresher lead supervisor courses
  -  role and responsibilities of supervisor
  -  background information on lead and adverse health effects
  -  background information on federal, state and local regulations and guidance pertaining to lead-based paint abatement
  -  liability and insurance issues relating to lead-based paint abatement
  -  risk assessment and inspection report interpretation
  -  development and implementation of an occupant protection plan and abatement report
  -  lead-based paint hazard recognition and control
  -  lead-based paint abatement and lead-based paint hazard reduction methods, including restricted practices
  -  interior dust abatement/cleanup or lead-based paint hazard, control and reduction methods
  -  soil and exterior dust abatement or LBP hazard control and reduction methods. including large scale abatement projects
  -  clearance standards and testing
  -  clean up and waste disposal
  -  record keeping
  -  integration of LBP abatement methods with modernization and rehabilitation projects for large scale abatement projects
10. Required hands-on skills training for Supervisor course (**INITIAL and REFRESHER**)
  -  risk assessment and inspection report interpretation
  -  lead-based paint hazard recognition and control
  -  lead-based paint abatement and lead-based paint hazard reduction methods, including restricted practices
  -  interior dust abatement/cleanup or lead-based paint hazard, control and reduction methods

- ◆ soil and exterior dust abatement or LBP hazard control and reduction methods, including large scale abatement projects

11. Additional lecture requirements for lead supervisor **REFRESHER** course

- ◆ current safety practices
- ◆ new laws and/or regulations
- ◆ current technologies

ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
**LEAD TRAINING MANAGER QUALIFICATIONS**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**The training provider must employ a training manager who has;**

At least 2 years of experience, education, or training in teaching workers or adults;

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**OR**

A bachelor's or graduate degree in building construction technology, engineering, industrial hygiene, safety, public health, education, business administration or program management or a related field;

Submit academic transcripts or diplomas as evidence of meeting the education requirements,  
resumes, letters of reference, or documentation of work experience as evidence of meeting the work experience  
and certificates from lead-specific training courses as evidence of meeting the training requirements.

**OR**

Two years experience in managing a training program specializing in environmental hazards;

**AND Demonstrated experience, education, or training in the construction industry including:** lead or asbestos abatement, painting, carpentry, renovation, remodeling, occupational safety and health, or industrial hygiene. Lead License # Asbestos License # EDUCATION:

**IF ADDITIONAL SPACE IS NEEDED, ATTACH A SEPARATE SHEET, FOLLOWING THE FORMAT ON THIS PAGE**

**ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
LEAD TRAINING INSTRUCTOR QUALIFICATIONS**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**APPLICANT IS THE DESIGNATED QUALIFIED PRINCIPAL INSTRUCTOR for course(s).**

**1) HAS the following experience, education, or training in teaching workers or adults;**

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**2) Successfully completed at least 16 hours of Department approved lead training;**

**3) HAS the following experience, education, or training in lead or asbestos abatement, painting, carpentry, renovation, remodeling, occupational safety and health, or industrial hygiene;**

The principal instructor shall be responsible for the organization of the course and oversight of the teaching of all course material.

The training manager may designate guest instructors as needed to provide instruction specific to the lecture, hands-on activities, or work practice components of a course.

Submit academic transcripts or diplomas as evidence of meeting the education requirements, resumes, letters of reference, or documentation of work experience as evidence of meeting the work experience and certificates from lead-specific training courses as evidence of meeting the training requirements.

**IF ADDITIONAL SPACE IS NEEDED, ATTACH A SEPARATE SHEET, FOLLOWING THE FORMAT ON THIS PAGE.**