



APPLICATION FOR ASBESTOS CONTRACTOR LICENSE

ASBESTOS CONTRACTOR APPLICATION INSTRUCTIONS

In accordance with the Asbestos Abatement Act for Public and Private Schools, the Commercial and Public Building Act and Code, the Illinois Department of Public Health (IDPH) shall license asbestos abatement contracting companies that conduct response actions to remove, encapsulate or enclose friable asbestos-containing building materials. The contractor shall meet the qualifications commensurate with Section 855.110(b) of the Asbestos Abatement for Public and Private Schools and Commercial and Public Buildings Act and Code. The Department shall license and prepare a list of the licensed contractors that qualify to conduct asbestos activities in these buildings.

Each application shall be accompanied by a **\$250.00** fee for the initial review. **This fee is not refundable.** When the application is approved, applicants shall be notified to submit to the Department an additional **\$500.00** license fee. Upon receipt of this fee, the contractor will be issued an IDPH contractor's license and the name of the company will be added to the list of IDPH licensed asbestos contractors.

All checks and money orders shall be made payable to the Illinois Department of Public Health. All licenses shall expire on May 15 of each year except licenses that are issued after January 15, shall expire on May 15 of the following year. The fee for issuance of a duplicate license shall be **\$15.00**.

The *Public Information Disclosure* information must be completed and returned to this office to allow the Department to release your contact information. **ONLY** those asbestos abatement contractors who complete this information on the application will be included in Department lists. By checking a box on the application, you authorize this Department to publish your business information on all IDPH listings. Your signature further confirms your agreement to hold harmless and release this Department from any liability arising from release of the information.

The applicant shall submit all the required information to the Illinois Department of Public Health, Asbestos Program, 525 West Jefferson Street, Springfield, IL 62761. If you have any questions, please contact the Asbestos Program at (217)782-3517, **for hearing impaired only (TTY# 800-547-0466)**.

Applications are published on the Internet at:
WWW.IDPH.STATE.IL.US/ENVHEALTH/EHHOME.HTM

A contractor who wishes to obtain an IDPH Contractor License and be included on the Department's list of licensed asbestos abatement contractors shall submit the following information to the department:

- 1) A completed application provided by the Department accompanied by a \$250.00 non-refundable fee for the initial review.
- 2) A CERTIFICATE DOCUMENTING THAT THE CONTRACTOR CARRIES LIABILITY INSURANCE FROM A COMPANY WITH AT LEAST AN "A" RATING ACCORDED BY A.M. BEST & CO., SELF INSURANCE, GROUP INSURANCE, OR GROUP SELF INSURANCE IN AN AMOUNT OF AT LEAST \$1,000,000 (first dollar coverage) FOR WORK PERFORMED PURSUANT TO THE ACT AND THIS PART. EACH ASBESTOS ABATEMENT CONTRACTOR SHALL MAINTAIN ON FILE WITH THE DEPARTMENT A CURRENT CERTIFICATE OF FINANCIAL RESPONSIBILITY THROUGHOUT THE ENTIRE LENGTH OF TIME THE CONTRACTOR'S NAME APPEARS ON THE DEPARTMENT'S LIST OF APPROVED CONTRACTORS. AN ASBESTOS ABATEMENT CONTRACTOR SHALL NOTIFY THE DEPARTMENT OF ANY CHANGE IN THE STATUS OF THE CERTIFICATE THAT HAS BEEN FILED INCLUDING EXPIRATION, RENEWAL, CANCELLATION, OR ALTERATION OF THE TERMS BY ENDORSEMENT OF THE CERTIFICATE [225 ILCS 207/45]. The certificate documenting evidence of insurance shall be the original and shall state that the insurance covers asbestos abatement. The certificate shall be issued by an insurance company that is authorized to do business in Illinois. **The certificate shall be submitted to the Department within 48 hours after the expiration date of the certificate on file. If the Department does not receive the above mentioned certificate documenting evidence of insurance, the asbestos abatement contractor will be subject to suspension of his/her license until an acceptable certificate is received.**
- 3) A copy of the designated supervisor's valid Department asbestos supervisor's license.
- 4) Evidence that Department licensed asbestos workers will be employed on all asbestos abatement projects as required by Section 855.100.
- 5) A list of prior contracts for asbestos abatement projects, including dates, and the names, addresses, and telephone numbers of building owners for whom the projects were performed. A contractor shall have a minimum of one year of experience in asbestos abatement contracting. An applicant is also eligible to qualify for a license if employer references demonstrate a minimum of one year of experience in asbestos abatement project supervision, or shall employ a supervisor with a minimum of one year of experience in asbestos abatement project supervision. Evidence of experience must accompany the application activities, or a signed statement that there was no such legal action.



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- 6) Evidence of air monitoring data taken during and after completion of previous asbestos abatement projects in accordance with 29 CFR 1910.1001. This evidence shall include clearance air monitoring results from 10 different contracted asbestos abatement projects. Evidence of air monitoring data must have the name of the company that analyzed the final air monitoring results. All final results shall be below .01 fibers/cubic centimeter (f/cc). If an applicant is employing a supervisor with a year of experience of asbestos removal supervision, the air monitoring results shall be from projects that person has supervised.
- 7) A copy of the written standard operating procedures and employee protection plans, including specific references to OSHA medical monitoring and respirator training programs as required in 29 CFR 1910.1001.
- 8) A description of any asbestos abatement projects which were prematurely terminated or not completed, including the circumstances surrounding termination, or a signed statement that there were no such projects.
- 9) A list of any contractual penalties which the contractor has paid for breach or noncompliance with contract specifications, such as overruns of completion time or liquidated damages, or a signed statement that there were no such penalties.
- 10) Copies of any and all citations levied against the contractor or any of his/her past or present employees or companies by any federal, state or local government agency for violations related to asbestos abatement, including names and locations of the projects, the date(s), and a description of how the allegations were resolved, or a signed statement that there were no such citations.
- 11) A description detailing all legal proceedings, lawsuits or claims which have been filed or levied against the contractor or any of his/her past or present employees or companies for asbestos related activities, or a signed statement that there was no such legal action.
- 12) The contractor shall identify whether it is a sole proprietorship, partnership or corporation and identify its agent and mailing address for service of process by the Department. Additionally, if applicable, the contractor shall provide the following information to the Department:
 - A) Partnerships:
 - i) If the contractor is a partnership it shall identify the general and limited partners by name, together with their addresses and percentage of ownership interest.
 - ii) If the contractor is a limited liability partnership pursuant to the provisions of Section 8.1 of the Uniform Partnership Act [805 ILCS 205/8.1], it shall file annually with the Department a copy of the application, or renewal application, required to be filed with the Illinois Secretary of State.
 - B) Corporation: If the contractor is a corporation, either foreign or domestic, it shall file with the Department a copy of its articles of incorporation which shall include all information required by Section 2.10 of the Business Corporation Act of 1983 [805 ILCS 5/2.10] and annually thereafter a copy of the annual report which is required to be filed with the Illinois Secretary of State pursuant to Section 14.05 of the Business Corporation Act of 1983 [805 ILCS 5/14.05].



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ILLINOIS DEPARTMENT OF PUBLIC HEALTH
DIVISION OF ENVIRONMENTAL HEALTH
525 WEST JEFFERSON STREET
SPRINGFIELD, IL 62761

ID# _____ For IDPH Use Only

\$250.00 CHECK OR MONEY ORDER MUST ACCOMPANY THIS APPLICATION

Please Type or Print

BUSINESS NAME _____

BUSINESS ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____ COUNTY _____

BUSINESS PHONE _____ BUSINESS FAX _____

DESIGNATED SUPERVISOR _____

CONTACT PERSON _____

MAJOR BUSINESS ACTIVITY _____ NUMBER OF EMPLOYEES _____

(e.g. General Contracting, Insulating, etc.)

CONTRACTOR CONDUCTS RESIDENTIAL ASBESTOS REMOVAL? Yes No

TYPE OF OWNERSHIP (Check One)

Sole Proprietorship Corporation Trust Partnership Association Other _____

LIST OF OFFICERS	Name and Title	Address
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

The Public Information Disclosure below must be completed to allow the Department to release your business contact information for public distribution, through freedom of information (FOI) request, Internet listing, etc. **ONLY** those asbestos abatement contractors who complete this information will be included in the Department lists. By checking a box below, you authorize this Department to publish your business information on all IDPH listings. Your signature further confirms your agreement to hold harmless and release this Department from any liability arising from release of the information authorized below. I authorize the Illinois Department of Public Health to include my:
(Check only **ONE** box) Business Information I do not wish to be listed

I hereby certify that the information submitted is true and valid and I understand that the Illinois Department of Public Health may deny, revoke or suspend my application for an Asbestos Contractor License for knowingly making false or fraudulent claims.

SIGNATURE OF APPLICANT

DATE

IMPORTANT NOTICE THIS STATE AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED UNDER PUBLIC ACT 83-1325. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION COULD RESULT IN DENIAL, REVOCATION OR SUSPENSION OF THE APPLICANTS LICENSE. THIS FORM HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.
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