

February 2, 2004

Physical Plant Managers/Directors:

The Illinois Department of Public Health, Office of Health Care Regulation, will be sponsoring NFPA 72- National Fire Alarm Code Seminar for Health Care Facilities on March 9 -11, 2004 at the Chancellor Hotel & Convention Center, 1501 S. Neil Street, Champaign, IL 61820.

The seminar will cover the following:

- Types of Systems
- Design-Component & Circuit Selection
- Design-Device & Appliance Coverage & Wiring
- Obtaining Design Approval
- Installation
- Inspection Testing & Maintenance

The seminar runs from 8:00 am to 4:30 pm on Tuesday, Wednesday, and Thursday. NFPA will issue certificates for participation in this seminar. CEU's will be assigned as 2.1 CEU's or 21 contact hours. Please ensure that you are able to attend all three days before submitting your registration. Books will be provided. The seminar is at no cost to health care facilities.

Seminar participation will be limited to **one person per facility** with a maximum of 60 participants allowed for the seminar. Participants are enrolled on a first come first served basis. **Registrations should be faxed to the number listed on the registration form. Confirmations will be sent to participants whose registration has been accepted. These confirmations must be presented at the seminar registration.**

A block of rooms has been reserved for the seminar; please indicate this when making reservations. Participants are responsible for making their own travel and lodging arrangements. The phone number is (217) 352-8124.

Response to past seminars has been overwhelming; therefore, we urge you to fax your registration as soon as possible to assure your participation. If you have any questions regarding this seminar, please feel free to contact Jody Gudgel at 217-785-4264.

Sincerely,

Enrique J. Unanue
Deputy Director
Office of Health Care Regulation

PLEASE TYPE OR PRINT LEGIBLY

Name of Attendee (this is how your name will appear on the certificate)

Company Name _____

Company Address _____

City _____ **State** _____ **Zip** _____

Phone number () _____ **Fax number ()** _____

Email address _____

Fax completed registration form to 217-782-0382. Illegible registrations will not be considered for participation to the seminar. Registrations should be received no later than February 20, 2004. Cancellations should be received no later than February 27, 2004. Failure to cancel by 2/27/04 may jeopardize the facility's opportunity to participate in future seminars being offered.